

Report on Ageing of Cash Advances
Schedule of Advances for Operating Expenses
As of November 15, 2019

Agency Name : Balamban Water District
Agency Code : _____

Book No : _____
Account Title : Advances for Operating Expenses
Account Code : 1 99 01 010

Name	Date CA granted	Particulars	Reference	Total Amount	Amount Due				Remarks (state date of liquidation and reason why if liquidated after the cut-off date)
					Less than 30 days	31-60 days	61-365 days	Over 1 year	
A. Advances for Special Purposes									
1. Local Travel		N/A							
2. Foreign Travel		N/A							
3. Special Activities/ Projects		N/A							
B. Advances to Regular Disbursing Officers									
1. Payroll		N/A							
2. Seminar/ Conference Expenses		N/A							
TOTALS :					-	-	-	-	

Certified Correct:


ISIDRO S. ENUMERABLES
Commercial and Finance Division Manager

Approved by:


ENGR. DANTE B. NAVARRO
General Manager

Report on Ageing of Cash Advances
Schedule of Advances for Payroll
As of November 15, 2019

Agency Name : Balamban Water District
Agency Code : _____

Book No : _____
Account Title : Advances for Payroll
Account Code : 1 99 01 020

Name	Date CA granted	Particulars	Reference	Total Amount	Amount Due				Remarks (state date of liquidation and reason why if liquidated after the cut-off date)
					Less than 30 days	31-60 days	61-365 days	Over 1 year	
A. Advances for Special Purposes									
1. Local Travel		N/A							
2. Foreign Travel		N/A							
3. Special Activities/ Projects		N/A							
B. Advances to Regular Disbursing Officers									
1. Payroll		N/A							
2. Seminar/ Conference Expenses		N/A							
TOTALS :					-	-	-	-	

Certified Correct:

ISIDRO S. ENUMERABLES
Commercial and Finance Division Manager

Approved by:

ENGR. DANTE B. NAVARRO
General Manager

Report on Ageing of Cash Advances
Schedule of Advances to Special Disbursing Officer
As of November 15, 2019

Agency Name : Balamban Water District
Agency Code : _____

Book No : _____
Account Title : Advances to Special Disbursing Officer
Account Code : 1 99 01 030

Name	Date CA granted	Particulars	Reference	Total Amount	Amount Due				Remarks (state date of liquidation and reason why if liquidated after the cut-off date)
					Less than 30 days	31-60 days	61-365 days	Over 1 year	
A. Advances for Special Purposes									
1. Local Travel		N/A							
2. Foreign Travel		N/A							
3. Special Activities/ Projects		N/A							
B. Advances to Regular Disbursing Officers									
1. Payroll		N/A							
2. Seminar/ Conference Expenses		N/A							
TOTALS :					-	-	-	-	

Certified Correct:


ISIDRO S. ENUMERABLES
Commercial and Finance Division Manager

Approved by:


ENGR. DANTE B. NAVARRO
General Manager

Report on Ageing of Cash Advances
Schedule of Advances to Officers and Employees
As of November 15, 2019

Agency Name : Balamban Water District
Agency Code : _____

Book No : _____
Account Title : Advances to Officers and Employees
Account Code : 1 99 01 040

Name	Date CA granted	Particulars	Reference	Total Amount	Amount Due				Remarks (state date of liquidation and reason why if liquidated after the cut-off date)
					Less than 30 days	31-60 days	61-365 days	Over 1 year	
A. Advances for Special Purposes									
1. Local Travel		N/A							
2. Foreign Travel		N/A							
3. Special Activities/ Projects		N/A							
B. Advances to Regular Disbursing Officers									
1. Payroll		N/A							
2. Seminar/ Conference Expenses		N/A							
TOTALS :					-	-	-	-	

Certified Correct:

ISIDRO S. ENUMERABLES
Commercial and Finance Division Manager

Approved by:

ENGR. DANTE B. NAVARRO
General Manager