


Report on Ageing of Cash Advances
Schedule of Advances to Officers and Employees
As of November 15, 2016

Agency Name : Balamban Water District
Agency Code : _____

Book No : _____
Account Title : Advances to Officers and Employees
Account Code : 134

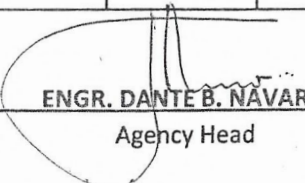
Name	Date CA granted	Particulars	Reference	Total Amount	Amount Due				Remarks (state date of liquidation and reason why if liquidated after the cut-off date)
					Less than 30 days	31-60 days	61-365 days	Over 1 year	
A. Advances for Special Purposes									
1. Local Travel		NONE							
2. Foreign Travel		NONE							
3. Special Activities/ Projects		NONE							
B. Advances to Regular Disbursing Officers									
1. Payroll		NONE							
2. Seminar/ Conference Expenses		NONE							
TOTALS :					-	-	-	-	

Certified Correct:




LUCIA G. MELGAR
Head, Accounting Office

Approved by:



ENGR. DANTE B. NAVARRO
Agency Head

Verified by:



BERNADETTE GLORIA
OIC, COA Audit Team Leader

Date Submitted: 11/23/16