



Republic of the Philippines
BALAMBAN WATER DISTRICT
Aliwanay, Balamban, Cebu
Telefax Nos. (032) 465-3033 * 333-2678
Hotline No. 09332299344
Website <https://balambanwd.gov.ph>

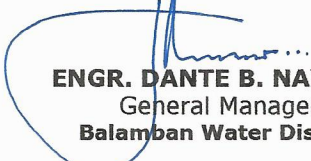
CERTIFICATION OF COMPLIANCE

I, **ENGR. DANTE B. NAVARRO**, Filipino, of legal age, General Manager of the **Balamban Water District**, being responsible and accountable in ensuring compliance with Section 6 of the Anti-Red Tape Act of 2007 and Rule IV of its Implementing Rules and Regulations, hereby declare and certify the following truths:

1. The **Balamban Water District** has established its service standards known as the Citizen's Charter that enumerates the following:
 - a. Vision and Mission of the agency
 - b. Frontline Services offered
 - c. Step-by step procedure in availing the frontline services
 - d. Employee responsible for each step
 - e. Time needed to complete the procedure
 - f. Amount of fees
 - g. Required documents
 - h. Procedure for filing complaints
2. The Citizen's Charter is posted as information billboards in all the service offices of Balamban Water District that deliver frontline services.
3. The Citizen's Charter is positioned at the main entrance of the office or at the most conspicuous place of all the said service offices.
4. The Citizen's Charter is written either in English, Filipino, or in the local dialect published as an information material (e.g. booklet or brochure).
5. The Citizen's Charter is uploaded in the agency's website and accessible to the public.
6. The Citizen's Charter was first published in 2011 and underwent review and revision on August 2012 as required under Section 4, Rule IV of the IRR: *The office of the agency shall review the Citizen's Charter whenever necessary, but not less than once every two years.*
7. The Citizen's Charter already shows the improvements in speed and accuracy, efficiency and quality of service that resulted from the process review of frontline service delivery, specifically: streamlining of procedures and prompt services to consumers.

This certification is being issued to attest to the accuracy of all the foregoing based on available records and information that can be verified

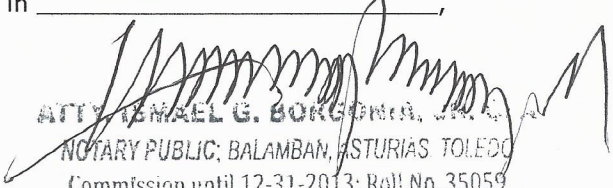
IN WITNESS HEREOF, I have hereunto set my hand this 29th day of October 2015 in Balamban, Cebu, Philippines.


ENGR. DANTE B. NAVARRO
General Manager
Balamban Water District

BALAMBAN CEBU

Subscribe and Sworn to before me this OCT 29 2015 2015 in _____
Cebu, Philippines.

Doc No. _____
Page No. _____
Book No. _____
Series of 2015


ATTY. GENAEL G. BORBONIA, JR.
NOTARY PUBLIC; BALAMBAN, ASTURIAS TOLEDO
Commission until 12-31-2013; Roll No. 35059
IBP O.R. No. 910267; Cebu Province; Jan. 17, 2013