

**Republic of the Philippines
BALAMBAN WATER DISTRICT
BALAMBAN, CEBU**

Board of Directors

Chairman	-	Mr. Bernabe Karlo O. Gonzalez Business Sector
Vice-Chairman	-	Engr. Epifanio C. Milan Professional Sector
Secretary	-	Maria Ligaya S. Hayag Civic Sector
Member	-	Rizzalina P. Gimena Education Sector
Member	-	Sis. Flora Alcoseba Women Sector

Management and Staff

ENGR. DANTE B. NAVARRO - **General Manager**

Administrative Division

Hazel Marie N. Buhia	Division Manager C	PERMANENT
May D. Solis	Administrative Service Assistant B	PERMANENT
Elsa L. Antiga	Storekeeper D	PERMANENT
Donah E. Redondo	Utility Worker B	PERMANENT
Diosdado H. Cudis	Utility Worker A	PERMANENT
John Michael M. Tejano	Computer Operator	PERMANENT
Marrie Ann Rose S. Pilapil	Secretary A	PERMANENT
Tisha Norde Marie D. Piliotas	Procurement Assistant A	PERMANENT
Raynante C. Taldo	Industrial Security Guard	CONTRACT OF SERVICE
Vejan C. Ponsica	Utility	CONTRACT OF SERVICE
Vevencia O. Collantes	Courier	PERMANENT
Kathleen R. Englis	Administrative Aide	PERMANENT
Junric M. Cortez	AUTO CAD Operator	CONTRACT OF SERVICE

Commercial and Finance Division

Isidro S. Enumerables	Division Manager C	PERMANENT
Lucia G. Melgar	Corporate Budget Specialist	PERMANENT
Alfie C. Pepito	Utilities/Customer Services Assistant E	PERMANENT
Crisjean A. Maturan	Utility Worker B	PERMANENT
Hannah Lou M. Anticamara	Collection Assistant	PERMANENT
Jann Rhela A. Longakit	Senior Accounting Processor	PERMANENT
Julito Mapa	Utility Worker B	PERMANENT
Laizaniel F. Rallos	Cashier D	PERMANENT
Loramie F. Carmelotes	Utilities/Customer Services Assistant B	PERMANENT
Maria Merlinda C. Gorgonio	Document Binder	PERMANENT
Mimi S. Yntig	Accounting Processor B	PERMANENT
Oliver C. Guineta	Utility Worker B	PERMANENT
Victor A. Napoles	Utilities/Customer Services Assistant D	PERMANENT
Dennis E. Rojas	Meter Reader	CONTRACT OF SERVICE
Ellen N. Seblon	Clerk	CONTRACT OF SERVICE
Melchor M. Curacha	Meter Reader	CONTRACT OF SERVICE
Nelia M. Undray	Clerk	CONTRACT OF SERVICE
Niño James G. Dum Dum	Meter Reader	CONTRACT OF SERVICE
Ma. Fe. D. Natural	Meter Reader	HONORARIUM
Vicenta L. Espinosa	Meter Reader	HONORARIUM
Ignacia R. Pilderos	Meter Reader	HONORARIUM

Operation Division and Maintenance Division

Remus C. Monteron	Division Manager C	PERMANENT
Allan A. Mapa	Water Sewerage Maintenance Man C	PERMANENT
Emmanuel E. Gimena	Water Sewerage Maintenance Man C	PERMANENT
Jeson M. Masuta	Water Sewerage Maintenance Man C	PERMANENT
Juspino E. Roxas	Water Sewerage Maintenance Man C	PERMANENT
Lawrence C. Lopez	Water Sewerage Maintenance Man C	PERMANENT
Marvin A. Bingcula	Water Sewerage Maintenance Man C	PERMANENT
Paulino N. Salazar	Water Sewerage Maintenance Man B	PERMANENT
Rey L. Navarro	Water Sewerage Maintenance Man C	PERMANENT
Ruel Alfonso B. Quimbo	Water Sewerage Maintenance Man C	PERMANENT
Sancho Flores	Water Sewerage Maintenance Man A	PERMANENT
Wilfredo P. Luste	Water Sewerage Maintenance Man C	PERMANENT
Maximiano B. Dadula	Water Sewerage Maintenance Man C	PERMANENT
Al P. Catalonia	Plumber/Welder	CONTRACT OF SERVICE
Antonio M. Hortilano	Plumber	CONTRACT OF SERVICE
Christyher R. Ugdamin	Plumber	CONTRACT OF SERVICE
Cirilo S. Villasencio	Pumptender	CONTRACT OF SERVICE
Eliezer R. Ardillo	Plumber	CONTRACT OF SERVICE
Emet A. Capute	Plumber	CONTRACT OF SERVICE
Esteban R. Ardillo	Plumber	CONTRACT OF SERVICE
Florencio M. Mabag, Jr.	Plumber	CONTRACT OF SERVICE
Gerald B. Quiñones	Pumptender	CONTRACT OF SERVICE
Janice B. Padilla	Clerk	CONTRACT OF SERVICE
Chariss Marcellana	Pumptender	CONTRACT OF SERVICE
Josephus C. Maban	Pumptender	CONTRACT OF SERVICE
Maximo A. Tingas	Plumber	CONTRACT OF SERVICE
Niel R. Taperla	Pumptender	CONTRACT OF SERVICE
Nito H. Lunor	Plumber	CONTRACT OF SERVICE
Restituto M. Requina	Plumber	CONTRACT OF SERVICE
Richard M. Roxas	Electrician	CONTRACT OF SERVICE
Rosendo M. Pañales	Plumber	CONTRACT OF SERVICE
Roxani O. Lucero	Plumber	CONTRACT OF SERVICE
Severino A. Lutrago	Plumber	CONTRACT OF SERVICE
Regie H. Tolero	Plumber	CONTRACT OF SERVICE
Victor A. Son	Plumber	CONTRACT OF SERVICE

Welfrido G. Luste	Plumber	CONTRACT OF SERVICE
Belegario N. Bacus	Pumptender	HONORARIUM
May Apas	Pumptender	HONORARIUM
Cecilia G. Gabutero	Pumptender	HONORARIUM
Efren I. Mondares	Pumptender	HONORARIUM
Eliseo M. Mandahuyan	Pumptender	HONORARIUM
Jonathan S. Requina	Pumptender	HONORARIUM
Saturnino C. Resaba	Pumptender	HONORARIUM
Vicente R. Taperla	Pumptender	HONORARIUM

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JANUARY – DECEMBER

I. BALAMBAN WATER DISTRICT PROFILE

The Municipality of Balamban is located approximately sixty four (64) kilometers northwest of Cebu City. It is bounded in the south by the city of Toledo; in the north by the Municipality of Asturias; in the east by the Cities of Cebu and Mandaue; and in the west by Tanon Strait. Its geographic coordinates are 10° 24' to 10° 33' N latitude; and 123° 40' to 123° 53' E longitude.

It has a land area of 33,700 hectares divided into 28 barangays including the Poblacion.

Balamban is a densely forested area except for a very small portion of land lying along the coastline. Long before the Spanish colonization, there was already a settlement which was first known as “Kagma”, meaning dry land or dry plains.

The town derived its name from a native term “baling-balang” which refers to the linked arms of natives formed as improvised seat to carry/ferry the Spaniards in crossing the river. The name “baling-balang” was shortened to “bang-bang” and for unknown reasons the bang-bang was changed to balang-balang when eventually became “BALAMBAN”.

There are no definite records as to when balamban first became a town. Its official records were destroyed during WWII. But sometime before 1798, Balamban was already an organized unit with a Spaniard Capitan as its first Administrator.

In the year before October 16, 2008, the water supply system throughout the Municipality of Balamban had an independent type of water supply which was managed by different associations, cooperatives and the Barangay itself. The Poblacion areas, was managed by the Balamban Rural Waterworks and Sanitation Association (BRWASA) which links five (5) barangays namely: Baliwagan, Aliwanay, Sta. Cruz/Sto. Nino, Cambuhawe, Prenza and Canto-ud. The Barangay Pondol, was managed by Pondol Rural Waterworks and Sanitation Association (PRWASA), the Barangay Buanoy, was managed by Buanoy Rural Waterworks and Sanitation Association (BRAWASA), the Barangay Abucayan, was managed by the Abucayan Multi-purpose Cooperatives, the Barangay Sing-Sing, was managed by Sing-Sing Multi-purpose Cooperatives, the Barangay Biasong, was managed by Biasong Rural Waterworks and Sanitation Association,

Barangay Hingatmunan, was managed by Hingatmunan Rural Waterworks and Sanitation Association and the rest of the barangays was manage and run by the barangays itself.

Before the different associations and cooperatives merge to Balamban Water District (BWD), they already generate number of concessionaire ranging to about 5,301 with different water rates. The water distribution system draws its supply from deep wells and springs treated with chlorine. Out of this deep wells and spring it draws a total rated capacity of 52 liter per second which is still not enough to the populace of Balamban, because within this time the economic growth of the town was booming.

In the desire of the Local Government Unit (LGU) to uplift the socio-economic condition of the people living within the Municipality of Balamban, the latter made and initiates a study on how to upgrade the water supply system in Balamban and to meet the increasing demand of water, since, the Municipality is a Past-Growing Municipality as far as economy is concern.

It was in this year 2008 that then, Municipal Mayor, Alex S. Binghay, envisioned to create a water district in the municipality to provide safe, potable drinking water to the populace and to address the unending needs of the various water associations who were asking financial assistance from the Local Government Unit for the rehabilitation of their pipelines, motor pumps, among others.

By virtue of SB Resolution Number 165-208, the Sanggunian, authorize Mayor Alex S. Binghay to :

1. Officially request the assistance of the Local Water Utilities Administration (LWUA) in the creation of a viable Water District in the Municipality;
2. Appoint himself and/or another competent person and/or committee and/or Consultant who shall directly coordinate with the LWUA and assist in the preparation of the requirements including studies and pertinent documents;
3. Conduct other related activities related to the creation of the said Water District including the coordination with technical experts and attendance in technical and financial meetings;
4. Conduct all lawful and legal actions necessary leading towards the establishment of the Water District and;
5. Submit to the Sangguniang Bayan, for review and approval prior to its implementation, the results of the technical and financial studies and the final recommendation for the implementation of the District.

Thus, series of public hearings were conducted by LWUA's representative and the present Management Advisor of the Balamban Water District, Engr. Emma Eda B. Censon with the assistance of SB Secretary Rufo A. Hayag. Honorable Alex S. Binghay was also present during the public hearings and explained to the attending public the advantages of creating a water district. Public hearings were conducted on the following date and areas, to wit:

1. August 22, 2008

- Mayor Exasperanza S. Binghay Memorial Cultural Center
 - Attendees were the members of the Balamban Rural Waterworks & Sanitation Association
2. September 14, 2008
- Buanoy Sports Complex
 - Attendees were the members of the Buanoy Rural Waterworks & Sanitation Association and Arpili Rural Waterworks & Sanitation Association.
3. September 21, 2008 - morning
- Mayor Exasperanza S. Binghay Memorial Cultural Center
 - Attendees were the members of the water associations from the following areas:
 - Hingatmonan
 - Nangka
 - Immaculada
 - Combado
 - Sing –sing
 - Biasong
 - Cantibas
4. September 21, 2008 - afternoon
- Pondol Sports Complex
 - Attendees were the members of the Pondol Rural Waterworks & Sanitation Association and Abucayan Multi Purpose Cooperative.
5. October 25, 2008
- Barangay Biasong chapel
 - Attendees were the members of the Biasong Water Association.

After the conduct of public hearings and the sharing of views and opinions during the activity, an overwhelming positive response from the populace was gained. All the minutes of the public hearing were presented to the Sanggunian for review and approval.

The Sanggunian then approved the creation of a unified District upon seeing the positive response of the constituents. Documents relative to the formation of the District were then prepared for submission to the Local Water Utilities Administration (LWUA).

On October 10, 2008, the Organizational Meeting of the new set of Board of Directors, was conducted. Honorable Alex S. Bingham presented to the LWUA representative, Engr. Emma Eda B. Censon, the members of the Board and their respective sectors represented, to wit:

MA. BELEN E. ALCOSEBA, ICM	-	Women's Sector
RIZALINA P. GIMENA	-	Education Sector
BERNABE KARLO O. GONZALEZ III	-	Professional Sector
MARIA LIGAYA S. HAYAG	-	Civic – Oriented Sector
CELESTINO D. SYBICO III	-	Business Sector

The members of the Board have elected among themselves the chairman, vice - chairman, secretary, treasurer and member. Thus, the set of officers were as follows:

BERNABE KARLO O. GONZALEZ III	-	Chairman
MA. BELEN E. ALCOSEBA, ICM	-	Vice – Chairperson
MARIA LIGAYA S. HAYAG	-	Secretary
RIZALINA P. GIMENA	-	Treasurer
CELESTINO D. SYBICO III	-	Member

On October 16, 2008, the Local Water Utilities Administration (LWUA) issued a Conditional Certificate of Conformance (CCC Number 622) to the Balamban Water District as Medium Category, thus its birth.

Balamban Water District (BWD) had its full implementation of the re-categorization from Medium Category to Category C on the 3rd quarter of 2012 per LWD-MaCRO. In effect, the organizational set-up and staffing pattern has been reorganized in which the Finance and Commercial Divisions have been merged into Finance and Commercial Division while the Engineering and Operations Division has been divided into two, namely: Operation and Maintenance Division. The functions of each division had been modified that subsequently resulted to the movement of personnel and changes in the scope of work assignments of the same. These divisions were supervised by the following division managers: Administrative/General Services – Hazel Marie N. Buhia, Finance and Commercial Division – Mr. Isidro Inumerables and Operation and Maintenance Division – Engr. Remus C. Monteron.

II. BWD VISION

BWD envisions itself to become an innovative and a financially viable entity that provides safe, potable and affordable water and efficient sewerage system for the people of Balamban, Cebu.

III. BWD MISSION

We are committed to carryout assessment, exploration and education towards development, preservation, ecological and sustainable water resources, accountable to uphold healthy practices in protecting and stabilizing Mother Earth.

Our competence to give good services must be improved by creating and managing public services and in advanced, creative, safe, and worthwhile means and adapting to international standards.

We shall function and keep our facilities in a prime way, creating excellence a vital feature of our accomplishment.

It is then necessary to nurture a very motivated, empowered and self-oriented workforce, with a fervent spirit of teamwork, partnership, compassion, love and deal with profound professionalism and determinedly geared on productivity, efficiency and smooth working relationship with the staff, management and consumers.

The workforce shall be encouraged and stimulated by a competent management team committed for the common good of BWD.

This mission shall be along with judicious financial management with its prime objective which is to render better services to the people of Balamban.

IV. BALAMBAN WATER DISTRICTS COMMITMENT

Provide with diligence and care the conveying of a safe, adequate, reliable and economically viable water supply service, and at 100% service coverage possible.

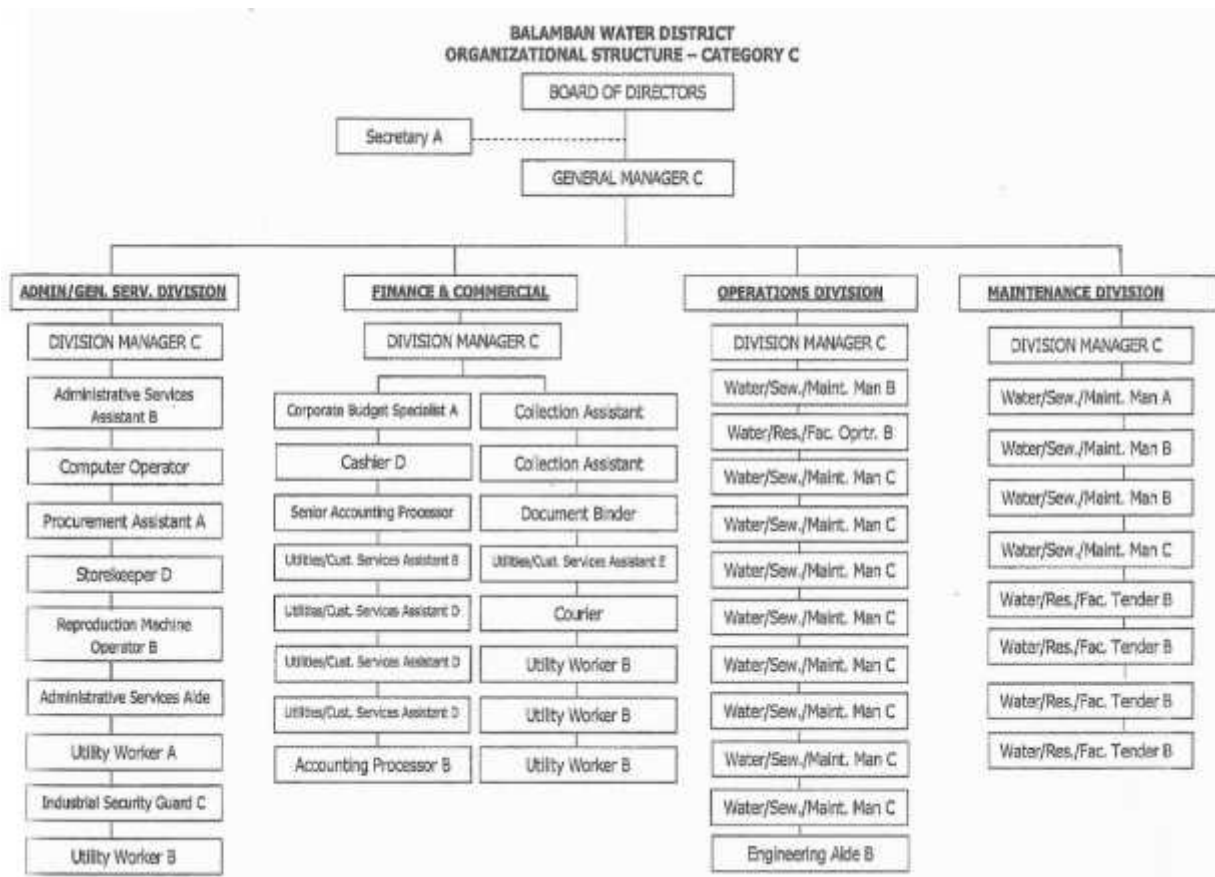
Communicate formally to all registered customers any information and changes of the District's operational policies and practices and thereafter shall be made effective and enforceable after thirty (30) days from dissemination thereof.

Present to water-consuming public all project to be financed by loans as well as any water rates adjustment in a Public Hearing/Forum for proper consultation and information.

Be vigilant and bold enough in monitoring, inspecting, apprehensions and prosecution of violators, perpetrators and pilferers in accordance with the District's rules and regulations, policies, practices, the Provincial Water Utilities Act 1973, Water Crisis Act of 1955, Water Code and other laws governing utilities.

V. BWD ORGANIZATIONAL STRUCTURE

The Plantilla of Personnel of Balamban Water District was submitted to the Civil Service Commission and DBM on March 3, 2012, using the LWD-Macro as guide in formulating the position of personnel that will fit to a Category C Water District. It was then on June 12, 2013 was approved and released. Right after the approval of the structure the Balamban Water District started to fill-up the new position, wherein the incumbent personnel given the priority for the vacant position.



VI. ACCOMPLISHMENT REPORT

This annual accomplishment report shows the actual execution of all programs, projects and activities undertaken by each division of the District, from its planning, implementation and up to its evaluation of output. Moreover, this report consists of findings from the respective performances of each division.

A. Administrative and General Services Division

Report on human resource management, property management, utility services and other allied services.

B. Finance and Commercial Division

The report tackles on its preparation of financial reports and supervision of all financial functions and administration of financial planning and control. This as well discusses the actions undertaken by the commercial to improve the marketing, billing and collection, including customer service rendering.

C. Operation and Maintenance Division

Report on its completed work orders on day to day operation, status of the uncompleted work orders, the new water service connection tapped and metered and details of its regular maintenance activities. The Water Quality of the water supply report on its water sources/pumping stations, production, maintenance orders, service requests, water potability and preventive maintenance of pumping equipment and water sources.

1. Administrative and General Services Division

Work Accomplishment

- a. Updated payments to GSIS, Pag-ibig, Philhealth, BIR and other mandatory obligations
- b. Bacteriological Test of water samples were taken every month through DOH accredited Laboratory Water Analysis
- c. Submitted regularly to LWUA the result of Bacteriological Test
- d. Conducted Inventory of Supplies/Materials quarterly
- e. Participate the World Water Day Celebration through Coastal Clean Up at Barangay Baliwagan last March 18, 2015

- f. Hold the 1st BWD Sportsfest opened last June 22, 2015
- g. Hold the 6th BWD Family Day last September 21, 2015
- h. Participate the Civil Service Month Celebration through tree Planting activity at BWD Lot in Aliwanay and at Cambuhawe Reservoir
- i. Anniversary Celebration - Gatherinfg of BWD Employees and Awarding of Winners for the Sportfest and Feeding Program and Entertainment of Selected Children at the Balamban Municipal Gym
- j. Conduct an Outreach Program - Conduct of Quiz Bee to High Shool and Elementary Students within the Municipality of Balamban
- k. Annual BWD Fellowship
- l. Brigada Ahensya – Observance of 5s (sort, set, shine, standardize and sustain) in the workplace
- m. Personnel Hired with Original Appointment, (1) Collection Assistant, (2) Utility Worker B, (1) Utility Worker A, (1) Courier, (1) Utilities/Customer Services Assistant E
- n. Personnel Hired for Promotion, (1) Utilities/Costumer Service Assistant B, (1) Computer Operator, (1) Cashier
- o. Personnel Hired from Temporary to Permanent, (1) Senior Accounting Processor B
- p. Personnel Hired for Contract of Services, (1) AutoCad Operator, (1) Pump Tender
- q. Implement LWUA and DBM Memorandum Circular
- r. Updated LTO Registration to all BWD Motor Vehicles
- s. Updated Radio Station License (Base) from National Telecommunication Commission
- t. Updated Restricted Land Mobile Certificate (Handheld Radio) from National Telecommunication Commission
- u. Comply LWUA's required reporting

- v. Renewal of fidelity bond to the Bureau of Treasury of seven (7) accountable personnel of BWD
- w. Processing of Title of all acquired Lot property of BWD
- x. Enroll Fire Insurance all BWD's pumping station and offices to GSIS

2. FINANCE AND COMMERCIAL DIVISION

Work Accomplishment

- a. House to house campaign for application of new water service connection in Samang Cambuhawe, where we generate 200 household connections.
- b. House to house campaign for application of new water service connection in Riverside, Cantu-od, where we generate 10 household connections.
- c. House to house campaign for application of new water service connection in Sitio Bang-bang and Sitio Bus-wang, Nangka, where we generate 120 household connections.
- d. Orientation Seminar at Sac-sac, Buanoy, where 62 household participated.
- e. Conduct and information dissemination to all affected areas if found positive of bacteria after water analysis through local media and recoreda.
- f. Conduct and information dissemination to all affected areas during water interruption through local media and recoreda when there is minor and major repair of the system

Service Connection Data/Billing and Collection/Financial Data

1. SERVICE CONNECTION DATA - TOTAL

1.1 Total Service	18,436	1.6 Changes: New	91
1.2 Total Active	9,548	Reconnected	69
1.3 Total Metered	18,436	Disconnected (1752)	788
		Disconnection for the month	23
1.4 Total Biller	9,488	1.7 Customer in arrears	1,827
1.5 Population Served	14,103	Percent	28.30%

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
	POBLACION	ABUCYAN	BIANZOY	HINGATMONAN	BUANAY	PONDOL	INC. INC.	CARULE	NAHOKA	LAMESA	LANAYAN	AMPUL	CANTIBAS	IMMACULADA	GARI
1.1 Total ServCo	3,047	767	771	59	2,135	1,875	381	488	345	91	114	388	388	258	62
1.2 Total Active	2,763	728	758	49	1,941	1,748	358	443	338	89	110	350	387	251	63
1.3 Total Metered	3,047	767	771	59	2,135	1,875	381	488	345	91	114	388	388	258	63
1.4 Total Biller	2,740	722	755	49	1,921	1,730	338	433	333	78	108	348	384	250	
1.5 Population Served	18,881	4,755	1,680	386	13,137	11,625	2,362	2,889	2,139	564	707	2,269	1,228	1,600	391
Changes: New	14	7	3	0	25	9	1	10	5	13	4	7	2		
Reconnected	80	7			35	13	1	1	1			5			
Disconnected	284	38	33	10	194	135	43	25	7	2	4	16	11	7	
Connection in arrears	934	176	86	17	672	472	75	85	103	25	32	61	50	73	
Percent	9.75%	1.82%	0.48%	0.10%	4.97%	4.89%	0.78%	0.88%	1.07%	0.24%	0.13%	0.64%	0.52%	0.76%	0.08%

2. PRESENT WATER RATES - Effective

(WRA Approved? YES No Date Approved: _____

2.1 BWD, POBLACION MAIN OFFICE

	NO. OF CONCESSIONAIRES	MINIMUM CHARGES	11-20 DU	21-30 DU	31-40 DU	OVER 40
DomestiD/Government	2,765	125.00	14.10	16.00	18.30	21.50
Comm'l A	123	218.75	24.65	28.00	32.00	37.60
Comm'l B	127	187.50	21.15	24.00	27.45	32.25
Comm'l D	32	156.25	17.60	20.00	22.85	26.85

2.2 BWD, ABUCAYAN SUB-OFFICE

	NO. OF CONCESSIONAIRES	MINIMUM CHARGES	COMMODITY CHARGES			
			11-20 DU	21-30 DU	31-40 DU	OVER 40
DomestiD/Government	753	125.00	14.10	16.00	18.30	21.50
Comm'l A	5	218.75	24.65	28.00	32.00	37.60
Comm'l B	3	187.50	21.15	24.00	27.45	32.25
Comm'l D	6	156.25	17.60	20.00	22.85	26.85

2.3 BWD, BIASONG SUB-OFFICE

	NO. OF CONCESSIONAIRES	MINIMUM CHARGES	COMMODITY CHARGES			
			11-20 DU	21-30 DU	31-40 DU	OVER 40
DomestiD/Government	271	125.00	14.10	16.00	18.30	21.50
Comm'l A	0	218.75	24.65	28.00	32.00	37.60
Comm'l B	0	187.50	21.15	24.00	27.45	32.25
Comm'l D	0	156.25	17.60	20.00	22.85	26.85

2.4 BWD, HINGATMONAN SUB-OFFICE

	NO. OF CONCESSIONAIRES	MINIMUM CHARGES	COMMODITY CHARGES			
			11-20 DU	21-30 DU	31-40 DU	OVER 40
DomestiD/Government	59	125.00	14.10	16.00	18.30	21.50
Comm'l A	0	218.75	24.65	28.00	32.00	37.60
Comm'l B	0	187.50	21.15	24.00	27.45	32.25
Comm'l D	0	156.25	17.60	20.00	22.85	26.85

2.5 BWD, BUANAY SUB-OFFICE

	NO. OF CONCESSIONAIRES	MINIMUM CHARGES	COMMODITY CHARGES			
			11-20 DU	21-30 DU	31-40 DU	OVER 40
DomestiD/Government	1,971	125.00	14.10	16.00	18.30	21.50
Comm'l A	31	218.75	24.65	28.00	32.00	37.60
Comm'l B	40	187.50	21.15	24.00	27.45	32.25
Comm'l D	93	156.25	17.60	20.00	22.85	26.85

2.6 BWD, PONDOL SUB-OFFICE

	NO. OF CONCESSIONAIRES	MINIMUM CHARGES	COMMODITY CHARGES			
			11-20 DU	21-30 DU	31-40 DU	OVER 40
DomestiD/Government	1,807	125.00	14.10	16.00	18.30	21.50
Comm'l A	17	218.75	24.65	28.00	32.00	37.60
Comm'l B	31	187.50	21.15	24.00	27.45	32.25
Comm'l D	20	156.25	17.60	20.00	22.85	26.85

2.7 BWD, SING-SING SUB-OFFICE

	NO. OF CONCESSIONAIRES	MINIMUM CHARGES	COMMODITY CHARGES			
			11-20 DU	21-30 DU	31-40 DU	OVER 40
DomestiD/Government	372	125.00	14.10	16.00	18.30	21.50
Comm'l A	3	218.75	24.65	28.00	32.00	37.60
Comm'l B	6	187.50	21.15	24.00	27.45	32.25
Comm'l D	0	156.25	17.60	20.00	22.85	26.85

2.8 BWD, CANTUOD SUB-OFFICE

	NO. OF CONCESSIONAIRES	MINIMUM CHARGES	COMMODITY CHARGES			
			11-20 DU	21-30 DU	31-40 DU	OVER 40
DomestiD/Government	457	125.00	14.10	16.00	18.30	21.50
Comm'l A	2	218.75	24.65	28.00	32.00	37.60
Comm'l B	6	187.50	21.15	24.00	27.45	32.25
Comm'l D	1	156.25	17.60	20.00	22.85	26.85

2.9 BWD, NANGKA SUB-OFFICE

	NO. OF CONCESSIONAIRES	MINIMUM CHARGES	COMMODITY CHARGES			
			11-20 DU	21-30 DU	31-40 DU	OVER 40
DomestiD/Government	343	125.00	14.10	16.00	18.30	21.50
Comm'l A	0	218.75	24.65	28.00	32.00	37.60
Comm'l B	1	187.50	21.15	24.00	27.45	32.25
Comm'l D	1	156.25	17.60	20.00	22.85	26.85

2.10 BWD, LAMESA SUB-OFFICE

	NO. OF CONCESSIONAIRES	MINIMUM CHARGES	COMMODITY CHARGES			
			11-20 DU	21-30 DU	31-40 DU	OVER 40
DomestiD/Government	91	125.00	14.10	16.00	18.30	21.50
Comm'l A	0	218.75	24.65	28.00	32.00	37.60
Comm'l B	0	187.50	21.15	24.00	27.45	32.25
Comm'l D	0	156.25	17.60	20.00	22.85	26.85

2.11 BWD, CANSOMOROY SUB-OFFICE

	NO. OF CONCESSIONAIRES	MINIMUM CHARGES	COMMODITY CHARGES			
			11-20 DU	21-30 DU	31-40 DU	OVER 40
DomestiD/Government	110	125.00	14.10	16.00	18.30	21.50
Comm'l A	1	218.75	24.65	28.00	32.00	37.60
Comm'l B	3	187.50	21.15	24.00	27.45	32.25
Comm'l D	0	156.25	17.60	20.00	22.85	26.85

2.12 BWD, ARPILI

	NO. OF CONCESSIONAIRES	MINIMUM CHARGES	COMMODITY CHARGES			
			11-20 DU	21-30 DU	31-40 DU	OVER 40
DomestiD/Government	353	125.00	14.10	16.00	18.30	21.50
Comm'l A	2	218.75	24.65	28.00	32.00	37.60
Comm'l B	4	187.50	21.15	24.00	27.45	32.25
Comm'l D	7	156.25	17.60	20.00	22.85	26.85

2.13 BWD, CANTIBAS

	NO. OF CONCESSIONAIRES	MINIMUM CHARGES	COMMODITY CHARGES			
			11-20 DU	21-30 DU	31-40 DU	OVER 40
DomestiD/Government	197	125.00	14.10	16.00	18.30	21.50
Comm'l A	1	218.75	24.65	28.00	32.00	37.60
Comm'l B	0	187.50	21.15	24.00	27.45	32.25
Comm'l D	0	156.25	17.60	20.00	22.85	26.85

2.14 BWD, IMMACULADA

	NO. OF CONCESSIONAIRES	MINIMUM CHARGES	COMMODITY CHARGES			
			6-10 DU	11-20 DU	21-30 DU	31-ABOVE
DomestiD/Government	258	125.00	14.10	16.00	18.30	21.50
Comm'l A	0	218.75	24.65	28.00	32.00	37.60
Comm'l B	0	187.50	21.15	24.00	27.45	32.25
Comm'l D	0	156.25	17.60	20.00	22.85	26.85

2.15 BWD, GAAS

	NO. OF CONCESSIONAIRES	MINIMUM CHARGES	COMMODITY CHARGES			
			6-10 DU	11-20 DU	21-30 DU	31-ABOVE
DomestiD/Government	61	125.00	14.10	16.00	18.30	21.50
Comm'l A	0	218.75	24.65	28.00	32.00	37.60
Comm'l B	2	187.50	21.15	24.00	27.45	32.25
Comm'l D	0	156.25	17.60	20.00	22.85	26.85

3. BILLING AND COLLECTION DATA

	<u>THIS MONTH</u>			<u>YEAR TO DATE</u>
3.1 BILLINGS (Water Sales)				
a. Current (metered, net of adj. & disc.)	3,195,508.00			39,254,053.51
b. Current (flat rate)				0.00
c. Penalty Charge	93,440.00			1,123,901.13
TOTALS	<u>3,288,948.00</u>			<u>40,377,954.64</u>
3.2 COLLECTIONS (Water Sales)				
a. Current Accounts (net of admts and disc.)	2,267,890.39			25,624,817.32
b. Arrears (Current Year, net of adj. & disc.)	1,118,649.92			12,670,745.33
c. Arrears (Previous Years, net of adj. & disc.)	11,105.04			1,071,516.44
d. Penalty Charges	93,802.94			1,147,166.26
TOTALS (tax exc.)	<u>3,491,448.29</u>			<u>40,514,245.35</u>
3.3 ON TIME PAID, THIS MONTH	3.2a			
	(3.1a)+(3.1b)	x 100	equals	<u>70.97%</u>
	<u>3.1 Totals</u>			
COLLECTION EFFICIENCY, YTD	(3.2a)+(3.2b+3.2d)	x 100	equals	<u>97.68%</u>
	<u>3.1 Totals+3.5</u>			
COLLECTION RATIO, YTD	3.2 Totals	x 100	equals	<u>96.75%</u>
	<u>3.1 Totals +3.4</u>			
3.4 ACCOUNTS RECEIVABLES—Customer Beginning				<u>1,495,787.37</u>

4. FINANCIAL DATA:

	<u>THIS MONTH</u>			<u>YEAR TO DATE</u>
4.1 REVENUE				
a. Operating Revenue	3,528,197.85			42,108,764.60
b. Non-Operating Revenue	32,810.00			278,220.00
TOTALS	<u>3,561,007.85</u>			<u>42,386,984.60</u>
4.2 EXPENSES				
a. Salaries and Wages	949,146.62			11,778,696.22
b. Pumping Cost (power)	680,987.41			8,179,702.18
c. Chemicals (Treatment) & Lab. Exp.	71,051.00			860,618.60
d. Other O & M Expenses	755,304.44			9,670,830.93
e. Depreciation Expense	899,874.37			8,282,022.55
f. Interest Expenses	-			-
Bank Charges and Doc. Stamps	1,640.00			8,944.40
g. Others (Loan Penalty Exp.)	2,303,124.54			6,880,439.95
TOTALS	<u>5,661,128.38</u>			<u>45,661,254.83</u>
4.3 NET INCOME (LOSS)	<u>(2,100,120.53)</u>			<u>(3,274,270.23)</u>
4.4 CASH FLOW REPORT				
a. Receipts	3,869,415.56			43,682,974.57
b. Disbursements	4,351,204.33			42,849,512.69
c. Net Receipts	(481,788.77)			833,461.88
d. Cash balance, beginning	3,223,556.51			1,908,305.86
e. Cash Balance, ending	2,741,767.74			2,741,767.74
4.5 MISCELLANEOUS FINANCIAL DATA				
a. Loans Funds (Total)	-			1,782,702.30
1. Cash on Hand	-			1,252,217.03
2. Cash in Bank (PNB-Proj.)	-			237,500.00
b. WD Funds (Total)	2,741,767.74			180,556,363.73
1. Cash on Hand	149,700.35			
2. Cash in Bank	1,487,695.32			
3. Investment	-			
4. Working Fund	15,000.00			
5. Reserves (Land Bank)	891,722.00			
5. Reserves (Land Bank-joint acct.)	197,650.07			
c. Inventories				180,388,470.73
d. A/R Customers (net)				367,891.00
e. Customers Deposit				-
f. Loans Payable				-
1. LWUA (incl of cap. int.)				-
2. Turned-over from Pondal RWSA				-
g. Payable to Suppliers/Contractors				115,081.24
h. Total Debt Service LWUA				-

Statement of Revenue and Expenses

Republic of the Philippines
BALAMBAN WATER DISTRICT
Statement of Revenue and Expenses
 For the period ended December 31, 2015



	THIS MONTH	THIS MONTH	Variance	Year to Date	Year to Date	Variance
	actual	budget	favorable/ (unfavorable)	Actual Revenue & Expenses	Projected Revenue & Expenses	favorable/ (unfavorable)
Business and Service Income:						
Generation, Transmission and Dist. Income	P 3,189,216.32	P 5,282,299.50	P (2,093,083.18)	P 39,075,164.42	P 49,810,059.45	P (10,734,895.03)
Interest Income	2,088.59	2,500.00	(411.41)	9,669.64	30,000.00	(20,330.36)
Other Business and Service Income	243,090.00	153,566.67	89,523.33	1,787,157.43	1,884,800.00	(97,642.57)
Fines and Penalties- Service Income	53,802.94	158,433.07	(64,630.13)	1,236,773.11	1,493,978.12	(257,205.01)
Total Business and Service Income	P 3,528,197.85	P 5,596,792.23	P (2,068,601.38)	P 42,108,764.60	P 53,218,837.57	P (11,110,072.97)
Less: Operating Expenses:						
Operation Expenses:						
Personal Services						
Salaries and Wages	840,146.62	962,909.60	122,762.98	9,819,501.22	11,286,718.70	1,467,217.48
Personnel Economic Relief Allowance (PERA)	46,500.00	52,500.00	6,000.00	501,750.00	601,500.00	99,750.00
Additional Compensation (ADCOM)	15,500.00	17,500.00	2,000.00	167,250.00	200,500.00	33,250.00
Representation Allowance	23,500.00	23,500.00	0.00	278,250.00	282,000.00	3,750.00
Transportation Allowance	23,500.00	23,500.00	0.00	278,250.00	282,000.00	3,750.00
Clothing and Uniform Allowance	-	-	0.00	140,000.00	170,000.00	30,000.00
Honoraria (Directors' Fees)	26,878.89	38,220.00	11,341.11	373,534.17	458,640.00	85,105.83
Year-end Bonus	-	-	0.00	1,100,925.00	1,176,287.55	75,362.55
Other Bonuses and Allowances	31,257.00	175,000.00	143,743.00	579,471.00	535,000.00	(44,471.00)
Life and Retirement Insurance Contributions	66,121.08	77,994.72	11,873.64	731,248.44	848,435.02	117,186.58
PAG-IBIG Contributions	6,800.00	7,000.00	200.00	81,000.00	85,200.00	4,200.00
PHILHEALTH Contributions	9,900.00	10,717.50	817.50	115,662.50	126,547.50	10,885.00
ECC Contributions	3,100.00	3,900.00	800.00	33,300.00	42,500.00	9,200.00
Provident Fund Contributions	-	20,258.60	20,258.60	-	243,103.20	243,103.20
Other Personnel Benefit Contributions	-	-	0.00	-	217,000.00	217,000.00
Vacation and Sick Leave Benefits	-	-	0.00	235,318.96	321,591.91	86,272.95
Other Personnel Benefits	-	1,000.00	1,000.00	26,675.00	5,000.00	(21,675.00)
Overtime Pay	-	-	0.00	-	-	0.00
Total Personal Services	P 1,093,203.59	P 1,414,000.42	P 320,796.83	P 14,462,136.29	P 16,882,023.98	P 2,419,887.69
Other operations Expenses						
Office Supplies Expense	62,873.35	123,017.18	60,143.83	372,087.15	1,498,849.32	1,126,762.17
Other Supplies Expenses	(8,075.21)	12,850.79	20,926.00	194,634.60	304,977.66	110,343.06
Maintenance Supplies Expense	-	-	0.00	5,704.50	39,201.00	33,496.50
Travel Expenses	11,650.08	23,546.68	11,896.60	94,070.08	342,800.00	248,729.92
Training and Scholarship Expenses	(3,200.00)	177,966.67	181,166.67	303,270.48	2,532,600.01	2,229,329.53
Water	-	336.00	336.00	-	4,032.00	4,032.00
Electricity	21,845.40	25,137.00	3,291.60	252,274.95	275,548.80	23,273.85
Fuel, Oil and Lubricants Expenses	29,553.07	76,313.33	46,760.26	405,039.57	942,770.41	537,730.83
Postage and Deliveries	370.00	1,950.00	1,580.00	3,820.00	23,400.00	19,580.00
Telephone Expenses- Landline	2,477.08	7,000.00	4,522.92	15,908.24	84,000.00	68,091.76
Telephone Expenses- Mobile	1,800.00	9,400.00	7,600.00	93,312.00	112,800.00	19,488.00
Internet Expenses	2,594.99	2,500.00	(94.99)	30,637.85	30,000.00	(637.85)
Printing and Binding Expenses	19,885.00	3,866.67	(16,018.33)	45,590.00	77,999.99	32,409.99
Advertising, Promotional and Marketing Expenses	3,096.00	4,583.33	1,487.33	309,042.00	482,500.00	173,458.00
Taxes, Duties and Licenses	-	-	0.00	5,170.62	162,300.00	157,129.38
Franchise and Regulatory Requirements Expenses	61,554.39	110,197.29	48,642.90	784,094.12	1,049,244.30	265,150.18
Insurance Premiums	-	25,345.83	25,345.83	295,413.77	399,194.02	99,780.25
Awards and Rewards	-	-	0.00	-	10,000.00	10,000.00
Rent/ Lease Expenses	5,000.00	5,000.00	0.00	60,000.00	60,000.00	0.00
Research, Exploration and Development Exp.	-	-	0.00	11,872.50	150,000.00	138,127.50
Generation, Transmission and Distribution Exp.:						
Power/Fuel for Pumping	680,987.41	600,000.00	(80,987.41)	8,179,702.18	7,200,000.00	(979,702.18)
Water Treatment Operations Exp.	-	-	0.00	-	1,617.00	1,617.00
Chemical, Filtering and Lab. Supplies Exp.	71,051.00	116,988.50	45,937.50	860,618.60	1,403,862.00	543,243.40
Transmission & Distribution Eng'g. Expense						
Extraordinary and Miscellaneous Expenses	8,200.00	8,200.00	0.00	98,400.00	98,400.00	0.00
Membership Dues and Cont. to Organizations	22,950.00	-	(22,950.00)	23,850.00	27,000.00	3,150.00
Cultural and Athletic Expenses	88,904.32	50,000.00	(38,904.32)	804,259.06	740,000.00	(64,259.06)
Donations	-	-	0.00	-	200,000.00	200,000.00
Legal Services	-	18,000.00	18,000.00	1,850.00	255,000.00	253,150.00
Auditing Services	201,090.00	-	(201,090.00)	334,226.20	-	(334,226.20)
Security Services	48,400.00	72,000.00	23,600.00	578,000.00	864,000.00	286,000.00
Watershed & Environmental Development Exp.	-	-	0.00	38,826.95	130,000.00	91,173.05
Total Other Operations Expenses	1,333,006.88	1,474,199.27	141,192.39	14,205,675.42	19,502,096.50	5,296,421.08
Total Operation Expenses	P 2,426,210.47	P 2,888,199.69	P 461,989.22	P 28,667,811.71	P 36,384,120.48	P 7,716,308.77

	THIS MONTH	THIS MONTH	Variance	Year to Date	Year to Date	Variance
	actual	budget	favorable/ -(unfavorable)	Actual Revenue & Expenses	Projected Revenue & Expenses	favorable/ (unfavorable)
Maintenance Expenses:						
Maintenance Supplies Expenses	-	-	-	-	-	-
Repairs and Maintenance - Plant (UPIS)	56,002.72	161,967.43	105,984.71	1,183,429.92	4,201,016.50	3,017,586.58
Repairs and Maintenance - Office Equipment	2,500.00	-	(2,500.00)	23,200.00	9,084.00	(14,116.00)
Repairs and Maintenance - Bldgs. & Other Stru	(78,699.49)	-	78,699.49	124,823.40	126,529.99	1,706.59
Repairs and Maintenance - Land Transport Eq	(13,534.96)	-	13,534.96	168,806.00	684,890.54	516,084.54
Repairs and Maintenance - Other Mach.and Eq	13,030.41	-	(13,030.41)	116,365.58	231,325.00	114,959.42
Total Maintenance Expenses	<u>(20,701.32)</u>	<u>161,967.43</u>	<u>182,668.75</u>	<u>1,616,624.90</u>	<u>5,252,846.03</u>	<u>3,636,221.13</u>
Other Operating and Maintenance Expense	<u>13,590.00</u>	<u>10,000.00</u>	<u>(3,590.00)</u>	<u>168,021.00</u>	<u>201,475.00</u>	<u>33,454.00</u>
Total Operating and Maintenance Expenses	<u>2,419,099.15</u>	<u>3,060,187.12</u>	<u>641,087.97</u>	<u>30,452,457.61</u>	<u>41,838,441.51</u>	<u>11,385,983.90</u>
DOUBTFUL ACCOUNTS						
Doubtful Accounts	<u>37,390.32</u>	<u>-</u>	<u>(37,390.32)</u>	<u>37,390.32</u>	<u>-</u>	<u>(37,390.32)</u>
DEPRECIATION EXPENSES						
Depreciation - Plant (UPIS)	607,657.10	600,000.00	(7,657.10)	6,818,944.80	7,200,000.00	381,055.20
Depreciation - Buildings and Other Structures	10,617.10	12,500.00	1,882.90	132,479.20	150,000.00	17,520.80
Depreciation - Office Equipment	14,416.23	230,000.00	215,583.77	313,958.86	2,760,000.00	2,446,041.12
Depreciation - Land Transport Equipment	2,228.75	8,333.33	6,104.58	95,420.32	100,000.00	4,579.68
Depreciation - Other Machinery and Equipment	258,880.19	50,000.00	(208,880.19)	875,632.65	600,000.00	(275,632.65)
Depreciation - Furniture and Fixtures	2,028.00	3,500.00	1,472.00	32,258.00	42,000.00	9,742.00
Accumulated Amortization - Intangible Assets	4,047.00	1,500.00	(2,547.00)	13,328.70	18,000.00	4,671.30
Total Depreciation	<u>899,874.37</u>	<u>905,833.33</u>	<u>5,958.96</u>	<u>8,282,022.55</u>	<u>10,870,000.00</u>	<u>2,587,977.45</u>
Total Operating Expenses	<u>3,356,363.84</u>	<u>3,966,020.45</u>	<u>609,656.61</u>	<u>38,771,870.48</u>	<u>52,708,441.51</u>	<u>13,936,571.03</u>
Utility Operating Income	<u>171,834.01</u>	<u>1,630,778.78</u>	<u>(1,458,944.77)</u>	<u>3,316,894.12</u>	<u>510,396.06</u>	<u>2,806,498.06</u>
Add: Other Income						
Other Gains	<u>32,810.00</u>	<u>24,380.00</u>	<u>8,430.00</u>	<u>278,220.00</u>	<u>299,460.00</u>	<u>(21,240.00)</u>
Total Other Income	<u>32,810.00</u>	<u>24,380.00</u>	<u>8,430.00</u>	<u>278,220.00</u>	<u>299,460.00</u>	<u>(21,240.00)</u>
Net Income Before Interest & Fin. Charges	<u>204,644.01</u>	<u>1,655,158.78</u>	<u>(1,450,514.77)</u>	<u>3,615,114.12</u>	<u>809,856.06</u>	<u>2,805,258.06</u>
Miscellaneous Income Deductions						
Bank Charges	1,640.00	500.00	(1,140.00)	8,944.40	6,000.00	(2,944.40)
Documentary Stamps Expenses	-	500.00	500.00	-	6,000.00	6,000.00
Interest Expenses	-	5,000.00	5,000.00	-	60,000.00	60,000.00
Loan Penalty Expenses	2,303,124.54	-	(2,303,124.54)	6,880,439.95	-	(6,880,439.95)
Total	<u>2,304,764.54</u>	<u>6,000.00</u>	<u>(2,298,764.54)</u>	<u>6,889,384.35</u>	<u>72,000.00</u>	<u>(6,817,384.35)</u>
Net Income for the Period	<u>P (2,100,120.53)</u>	<u>P 1,649,158.78</u>	<u>P (3,749,279.31)</u>	<u>P (3,274,270.23)</u>	<u>P 737,856.06</u>	<u>P (4,012,126.29)</u>

Prepared by:

 Lucia G. Melgar
 Corporate Budget Specialist A

Reviewed by:

 Mr. Pedro S. Pimentales
 Commercial and Fin. Division Manager

Approved by:

 Engr. Dante B. Navarro
 General Manager C

Statement of Financial Position

Republic of the Philippines
BALAMBAN WATER DISTRICT
Statement of Financial Position
as of December 31, 2015



ASSETS AND OTHER DEBITS

CURRENT ASSETS	Amount	% to Total
Cash		
Cash- Collecting Officer 2	P 149,700.35	0.00
Working Fund	15,000.00	0.00
Cash in Bank - Land Bank of the Phils. (joint acct.)	197,650.07	0.00
Cash in Bank - Land Bank of the Phils. (C/A-Toledo Branch)	1,013,952.45	0.00
Cash in Bank - Land Bank of the Phils. (Reserve-Toledo Branch)	891,722.00	0.00
Cash in Bank - RCBC (Balamban Branch)	473,742.87	0.00
Total	P 2,741,767.74	0.01
Receivable Accounts		
Accounts Receivable	1,450,608.35	0.01
Allowance for Doubtful Accounts	(198,391.32)	(0.00)
Accounts Receivable- Net	1,252,217.03	0.01
Total	P 1,252,217.03	0.01
Other Receivables		
Advances to Officers and Employees	10,000.00	0.00
Due from Officers and Employees	1,873,242.85	0.01
Receivable- Disallowances/Charges	177,454.94	0.00
Due from Contractor/Other Entities	2,175.37	0.00
Other Receivable	237,903.43	0.00
Total	P 2,300,776.59	0.01
Inventories		
Office Supplies Inventory	112,746.00	0.00
Chemicals and Filtering Supplies Inventory	78,948.00	0.00
Maintenance Supplies Inventory	1,401,088.30	0.01
Other Inventories	189,920.00	0.00
Total	P 1,782,702.30	0.01
Prepayments, Deposits and Deferred Charges		
Other Prepayments and Deposits	362,827.42	0.00
Total	P 362,827.42	0.00
TOTAL CURRENT ASSETS	P 8,440,291.08	0.04
PROPERTY, PLANT AND EQUIPMENT		
Land and Other Improvements		
Land	P 2,943,931.90	0.01
Total	P 2,943,931.90	0.01
Plant, Buildings and Structures		
Plant (UPIS)	223,956,843.22	0.96
Accumulated Depreciation- Plant	(12,289,161.61)	(0.05)
Buildings and Other Structures	2,430,110.72	0.01
Accumulated Depreciation- Buildings and Other Structures	(521,083.42)	(0.00)
Total	P 213,576,708.91	0.92
Equipment and Machinery		
Office Equipment	2,153,052.50	0.01
Accumulated Depreciation- Office Equipment	(1,257,073.95)	(0.01)
Land Transport Equipment	1,348,127.27	0.01
Accumulated Depreciation - Land Transport Equipment	(615,195.21)	(0.00)
Other Machinery and Equipment	8,354,020.96	0.04
Accumulated Depreciaton- Other Machinery and Equipment	(3,183,268.30)	(0.01)
Total	P 6,799,663.27	0.03
Furniture, Fixtures and Books		
Furniture and Fixtures	402,473.25	0.00
Accumulated Depreciation- Furniture and Fixtures	(207,469.45)	(0.00)
Total	P 195,003.80	0.00
Construction-in-Progress		
Construction-in-Progress- Plant	345,937.33	0.00
Construction-in-Progress- Buildings and Other Structures	-	-
TOTAL PROPERTY, PLANT AND EQUIPMENT	P 223,861,245.21	0.96
OTHER ASSETS		
Intangible Assets	312,489.04	0.00
Accumulated Amortization - Intangible Assets	(85,013.70)	(0.00)
Other Assets	828,187.59	0.00
TOTAL OTHER ASSETS	P 1,055,662.93	0.00
TOTAL ASSETS AND OTHER DEBITS	P 233,357,199.22	100.00%

LIABILITIES, EQUITY AND OTHER CREDIT ACCOUNTS

	Amount	% to Total
CURRENT LIABILITIES		
Payable Accounts	P	
Accounts Payable	115,081.24	0.00
Total	<u>115,081.24</u>	<u>0.00</u>
Inter-Agency Payables		
Due to National Government Agencies (BIR, etc.)	136,414.30	0.00
Due to Government Owned and/or Controlled Corporation	155,511.65	0.00
Due to Local Government Units (In-Lieu Share, etc.)	-	-
Total	<u>291,925.95</u>	<u>0.00</u>
Other Payables		
Due to CFI/Ng Khai/CSB/UCPB	57,613.58	0.00
Due to Officers and Employees	3,009.61	0.00
Other Payables	143,491.40	0.00
Total	<u>204,114.59</u>	<u>0.00</u>
Loans/ Lease Payable		
Current Portion of Long-term Debt	1,066,899.54	0.00
Loan Penalty Payable	13,324,670.95	0.06
Lease Payable	-	-
Total	<u>14,391,570.49</u>	<u>0.06</u>
TOTAL CURRENT LIABILITIES	<u>P 15,002,692.27</u>	<u>0.06</u>
NON-CURRENT LIABILITIES		
Loans Payable	166,164,793.24	0.71
TOTAL NON-CURRENT LIABILITIES	<u>166,164,793.24</u>	<u>0.71</u>
TOTAL LIABILITIES	<u>P 181,167,485.51</u>	<u>0.78</u>
DEFERRED CREDITS		
Customers' Deposit	237,500.00	0.00
Other Deferred Credits	60.16	0.00
TOTAL DEFERRED CREDITS	<u>P 237,560.16</u>	<u>0.00</u>
EQUITY		
Total Gov't Equity	<u>P 8,161,843.13</u>	<u>0.03</u>
Total Reserve	<u>P 415,673.64</u>	<u>0.00</u>
Total Donation	<u>P 8,572,036.42</u>	<u>0.04</u>
Retained Earnings	38,076,870.59	0.16
Add: Income for the period	<u>(3,274,270.23)</u>	<u>(0.01)</u>
Total	<u>P 34,802,600.36</u>	<u>0.15</u>
TOTAL EQUITY	<u>P 51,952,153.55</u>	<u>0.22</u>
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS	<u>P 233,357,199.22</u>	<u>100.00%</u>

Prepared by: 
 Lucia G. Melgar
 Corporate Budget Specialist A

Reviewed by: 
 Mr. Isidro S. Enaynerables
 Commercial and Fin. Division Manager

Approved by: 
 Engr. Dante B. Navarro
 General Manager C

Statement of Cash Flow

BALAMBAN WATER DISTRICT
Statement of Cash Flow
 For the period ended December 31, 2015



	<u>THIS MONTH</u>	<u>YTD</u>
Cash Flows from Operating Activities		
Cash Inflows :		
Collection of Water Bills- Current	P 2,260,191.45	P 25,536,409.30
Collection of Water Bills- Current Year - Arrears	1,113,368.48	12,617,644.94
Collection of Water Bills-Previous Year	11,105.04	1,071,851.84
Collection of Penalty Charges	93,802.94	1,147,166.26
Total Collection of Water Sales (net of tax)	<u>3,478,467.91</u>	<u>40,373,072.34</u>
Collection of Installation Fees	116,678.26	919,671.24
Collection of Reconnection Fees	6,700.00	67,900.00
Collection of Service Charges	45,900.00	737,402.27
Collection of other receivables (water meter)	87,198.77	915,619.97
Collection of other receivables (fittings/materials)	375.91	18,717.55
Total Collection of Misc. Service Chgs. and Other Receivables	<u>256,852.94</u>	<u>2,659,311.03</u>
Total Collection of Water Sales, Misc. Service Chgs. and Other Rec.	<u>P 3,735,320.85</u>	<u>P 43,032,383.37</u>
	(0.00)	
Overdeposit		2,939.46
Refund (cash advance)	4,075.09	95,207.25
Reversal/Cancellation of LBP Check	111,006.20	111,006.20
Reversal/Cancellation of RCBC Check		120,852.28
Miscellaneous receipts	16,924.83	304,670.42
Interest Income-net of tax (from depository banks)	2,088.59	16,635.59
Total Other Receipts	<u>134,094.71</u>	<u>651,311.20</u>
Total Cash Inflows	<u>P 3,869,415.56</u>	<u>P 43,683,694.57</u>
Cash Outflows :		
Payment of Operating Expenses:		
Payroll	P 623,476.77	P 7,309,681.52
Bonuses & Allowances	35,507.00	2,136,807.08
Directors' fee and remunerations	25,874.44	328,558.25
Leave credits monetization		235,318.96
Fuel/Power for pumping	675,265.72	8,100,939.01
Chemicals, Filtering and lab. Supp expense		98,899.13
Other Operation and Maint. Expenses	<u>564,379.95</u>	<u>4,643,753.88</u>
	<u>1,924,503.88</u>	<u>22,853,957.83</u>
Payment of Payables		
Payment of Advances (Project Office)		
Payment to Abucayan Multi-purpose Coop		
Payment of Accounts Payable		
Payment of Loans Payable	1,000,000.00	5,000,000.00
Payment of Advances to Officers and employees	35,000.00	852,445.00
Payment of Percentage Tax & Other Taxes	54,959.47	683,187.48
Purchase of Office Supplies Inventory	60,193.59	491,575.12
Purchase of Chemicals, Filtering and lab. Supp Inventory	98,307.44	493,475.55
Purchase of Maintenance Supplies Inventory	491,908.52	3,430,449.30
Purchase of Other Inventory (water meter)	147,642.85	489,341.42
Remittance of GSIS premiums & loan payments	161,418.11	1,751,296.88
Remittance of Pag-ibig contributions and loan payments	26,271.59	312,701.82
Remittance of Philhealth contributions	19,800.00	208,850.00
Remittance of w/holding taxes (compensation)	72,463.00	686,697.82
Remittance of w/holding taxes (expanded)	17,955.94	155,028.56
Remittance of w/holding taxes (VAT)	94,728.52	763,357.61
Remittance of CFI/Ng Khai/LBP/UCPB/CSB	143,543.38	1,520,460.93
Purchase of Other Inventory (Kitchenwares)		
Total Cash Outflows	<u>P 4,348,696.29</u>	<u>P 39,692,825.32</u>
Total Cash provided (used) by Operating Activities	<u>P (479,280.73)</u>	<u>P 3,990,869.25</u>

	<u>THIS MONTH</u>	<u>YTD</u>
Cash Flows from Investing Activities:		
Cash Inflows:		
Proceeds from Short-Term Investments	-	
Proceeds from sale of:	-	
Office Equipment, Furniture and Fixtures	-	
Transportation Equipment	-	
Other Property, Plant and Equipment	-	
Total Cash Inflows	<u>P -</u>	<u>P -</u>
Cash Outflows :		
Reserve funds deposit (Land Bank)		
CAPEX		
Land		1,500,000.00
Land processing		150,000.00
Construction in Progress - Project	-	111,261.20
Construction in Progress - Project (BWD POWs)		295,225.63
Office Eqpt	-	132,594.65
IT Equipment /IT software	2,508.04	346,227.51
Other Machinery and Equipment		110,392.51
Furnitures and Fixtures		12,218.39
Pumping Equipment (submersible pumps/motors)	-	451,121.41
Water Treatment Eqpt. (chlorinator)		36,910.72
Other Assets		11,455.35
Total Cash Outflows	<u>P 2,508.04</u>	<u>P 3,157,407.37</u>
Total Cash Provided (Used) by Investing Activities	<u>P (2,508.04)</u>	<u>P (3,157,407.37)</u>
Cash flows from Financing Activities		
Cash Inflows:		
Proceeds from Borrowings (Loans payable-LWUA)		
Cash Outflows:		
Payment of interest on accounts payable & other fin chgs		
Bank charges		
Payments of domestic and foreign loans	-	
Total Cash Provided (used) by Financing Activities	<u>-</u>	<u>-</u>
Cash Provided by Operating, Investing and Financing Activities	<u>P (481,788.77)</u>	<u>P 833,461.88</u>
Add: Cash and Cash Equivalents - Beginning	<u>3,223,556.51</u>	<u>1,908,305.86</u>
Cash and Cash Equivalents, Ending	<u>P 2,741,767.74</u> (0.00)	<u>P 2,741,767.74</u>


Cash accounted for as follow:

Cash- Collecting Officer 2	P 149,700.35
Working Fund	15,000.00
Cash in Bank - Land Bank of the Phils. (joint acct.)	197,650.07
Cash in Bank - Land Bank of the Phils. (Toledo Branch)	1,013,952.45
Cash in Bank - Land Bank of the Phils. (Reserve-Toledo Branch)	891,722.00
Cash in Bank - RCBC (Balamban branch)	473,742.87
Total	<u>P 2,741,767.74</u>

Prepared by:


LUCIA G. MELGAR
 Corporate Budget Specialist A

Reviewed by:


MR. ISIDRO S. ENUMERABLES
 Comercial and Fin Division Manager

Approved by:


ENG'R. DANTE B. NAVARRO
 General Manager C

3. OPERATION AND MAINTENANCE DIVISION

Work Accomplishment

1. Continuation of Cambuhawe Pump House Construction.
2. Multicab SJF586 engine replacement.
3. Continuation of Cambuhawe concrete ground reservoir tiles installation.
4. Construction of hoisting frame for Vito and Buanoy Public Market pumping stations.
5. Pull-out of 5HP submersible pump at Purok 3, Abucayan and conducted bailing.
6. Repair of riprap at Cambuhawe Brgy. Road which was affected by pipe-laying of 6" PVC pipes.
7. Fabrication of column pipe clamps for 4" and 6" pump pull-outs at Camanggahan and Vito pumping stations respectively.
8. Additional water service connections of all public schools where CVRAA delegates were housed.
9. Cambuhawe centrifugal pump upgrade from 10HP to 15HP including transmission line transfer.
10. Acquisition and installation of Current transformer and Power transformer used during modification of power supply from 220V to 440V at Vito pumping station.
11. Pull-out and replacement of submersible pump from 25HP, 220V to 40HP, 440V at Vito pumping station in preparation for CVRAA.
12. 600 cu. M. reservoir cleaning and repair.
13. Repair of leaking 8-inch gate valve at Lacdon, Prenza.
14. Change tapping of 50kVA from 220V to 440V.
15. Replacement of 3-inch ball valve for Combado reservoir.
16. Expansion of 180LM 2-inch PE pipe at Sam-ang, Pondol.
17. Modification of 2 units 15HP centrifugal pump vent fan cover by drilling holes to promote cooling including replacement of pump house door from closed type to metal matting to allow warm air to escape. Purchased and replaced melted fan blades due to overheating.
18. Sam-ang, Cambuhawe Espansion 2-inch, 1320LM.
19. Traveled to Carcar WD to observe their Variable Frequency Drive pump speed control operation to soon apply the technology to our water system.
20. Water source exploration at Lamesa, Balamban.
21. Construction of hoisting frame for Camanggahan, pumping stations.
22. Rehabilitation of 400LM leaky mainline going to Sam-ang Cantibas from 1" GI to 1" PE pipe.
23. Expansion of 180LM, 2-inch PE pipe at Laray 3, Buanoy.
24. Expansion of 1260LM, 2-inch PE pipe from Cansomoroy to Syntech Properties, Mandayao, Pondol.

25. Expansion of 1-inch, 600LM at Riverside, Cantuod.
26. Pull-out and replacement of 7.5HP submersible pump at San Jose Maria Village, Buanoy.
27. Installation of 3-inch blow-off valve at Vito Proper, Balamban
28. Construction of maintenance tool room at Upper Lamac, Pondol pumping station.
29. Installation of 3-inch blow-off valve at Cambuhawe Shrine, Cambuhawe.
30. Construction of spring box and collection box at Lamesa, Balamban.
31. Expansion of 180LM 2" PE pipe at Cagay, Aliwanay.
32. Expansion of 300LM 2" PE pipe at Katunggan, Pondol.
33. Rehabilitation of 2", 1800LM PE pipe along Highway Cansomoroy.
34. Pull-out and replacement of 7.5HP submersible pump at Upper Lamac, Pondol.
35. Pull-out of 5HP submersible pump from the abandoned deep well at Upper Prenza.
36. Plastering of the inner walls of 80 Cu. Mtr. concrete ground reservoir at Cambuhawe.
37. Repair of steel ground reservoir at Upper Lamac, Pondol.
38. Bailing of well at Upper Lamac, Pondol.
39. Transfer of tapping of service connections at Senoron Village, Pondol.
40. Trouble-shooting of too much air in pipeline coming from upper Lamac, Pondol pumping station.
41. Replacement of leaking 6-inch butterfly valve at Vito pumping station.
42. Assisted Central Cebu Protected Landscape in their inspection of Kuros-kuros, Duangan Spring.
43. Repair of corroded 6-inch pipe straps at Pondol bridge-crossing.
44. Expansion of 600LM 1" PE pipe at Bangbang, Nangka to Baybay.
45. Installation of 2" GI transmission pipeline at new pumping station in Lamesa which taken from surplus GI pipes.
46. Pull-out of 3HP submersible pump from the abandoned deep well at Centro, Pondol.
47. Installation of 2.5-inch blow-off valve at Saksak, Abucayan.
48. Source exploration at Gaas, Balamban.
49. Pull-out and repair of sensor of 20HP submersible pump at Camanggahan, Buanoy.
50. Installation of three CEBECO power line steel poles at Cambuhawe.
51. Installation of 40HP Centrifugal pump at Cambuhawe.
52. Pull-out and replacement of submersible pump from 5HP to 7.5HP at Purok 3, Abucayan.
53. Major repair of mainline leak at Vito, Balamban using 2 pieces 8-inch sleeve-type coupling.
54. Pipe-laying of 75LM 2 ½-inch transmission line going to 80 Cu. Mtr. concrete ground reservoir at Cambuhawe.
55. Rehabilitation of 180LM mainline along Pili-Prenza from 1 ½-inch to 2 ½-inch PE pipe.

56. Road crossing of 7LM 4-inch PVC pipe as aqueduct for pump house drain during flushing.
57. Area survey for new source and reservoir at Daylor subdivision, Abucayan.
58. Expansion of 800LM 1-inch PE pipeline at Sitio Buswang, Balamban.
59. Powerline installation from Cambuhawe pumping station to booster pump pump house using #6 aluminum wire, 3-phase, 600LM.
60. Installation of two (2) CEBECO power line steel poles for new pumping station at Lamesa.
61. Construction of pump house for booster pump at corner Saksak, Buanoy; Segra, Arpili.
62. Installation of 3HP booster pump at corner Saksak, Buanoy; Segra, Arpili.
63. Major leak repair of 4-inch mainline at the boundary of Balamban, Arpili.
64. Assisted COA (Quezon City office) inspectors in their inspection of LWUA project implementation.
65. Area survey for possible expansion at Guya, Prenza.
66. Installation of 2HP booster pump at Pilit, Nangka.
67. Installation of 3-inch swing valve near Pondol-Abucayan bridge.
68. Pull-out and replacement of 5HP submersible pump at Cantibas.

Note: Usual maintenance works like transfer of meter, new service connection installations, meter clustering, reconnection, disconnection, small leaks repairs, etc. are not included here.

Preventive Maintenance Schedule
(See annex A Preventive Maintenance Schedule)

Bacteriological Test Result of 2015

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
No. Of Active Service Connections												
No. Of Samples Required	40	39	35	36	39	39	40	39	39	36	35	18
No. Of Samples Tested	40	39	35	36	39	39	40	39	39	36	35	18
MTFT - Passed (P) / Failed (F)	40/0	39/0	35/0	36/0	37/2	38/1	40/0	38/1	36/3	35/1	35/0	18/0
FCT - Passed (P) / Failed (F)	40/0	39/0	35/0	36/0	39/0	38/1	39/1	38/1	36/3	36/0	35/0	18/0
HPC - Passed (P) / Failed (F)	39/1	39/0	35/0	34/2	39/0	39/0	40/0	39/0	39/0	36/0	35/0	18/0

Number of Work Accomplished

Service Requests	2,108
Survey Request	1,171
<hr/>	
<i>Installation Order</i>	
New Service Connections	843
Water Meter Replacements	81
Meter Transfer	82
Total:	1,006
<hr/>	
<i>Disconnections</i>	
Non-payment	998
Voluntary	217
Total:	1,215
<hr/>	
<i>Reconnection</i>	916

Chlorine Residual Test Result

(See Annex B Table on Chlorine Residual Test Result)

Water Production Data

SOURCE OF SUPPLY	NUMBER	TOTAL RATED CAPACITY	BASIS OF DATA
a. Wells	13	156	PUMP TEST
b. Springs	8	3.7	MANUAL TEST
c. Surface	0	0	
d. Totals	21	159.70	

WATER PRODUCTION	THIS MONTH	YEAR TO DATE	METHOD OF MEASUREMENT
a. Pumped	254,436.84	2,921,310.54	actual
b. Gravity	7,432.56	169,391.52	actual
c. Totals	261,869.40	3,090,702.06	

WATER PRODUCTION COST	THIS MONTH	YEAR TO DATE	UNIT
a. Total power consumption for pumping	89,989	1,020,815	kwh
b. Total power cost of pumping	680,987.41	8,179,702.18	
c. Other energy cost for pumping			
d. Total pumping hours(motor drive)			
e. Total pumping hours(engine drive)	0.00	-	
f. Total gas chlorine consumed			
g. Total chlorine consumed	334 kgs.	3,675	kgs.
h. Total chlorine cost	Php44,756.00	Php482,473.80	
i. Total cost of other chemicals & water lab exp.	Php0.00	Php1,456.00	

ACCOUNTED WATER USE	THIS MONTH	YEAR TO DATE
a. Metered billed	193,327	2,374,543
b. Unmetered billed	0	0
c. Total billed (5.4+5.4b)	193,327	2,374,543
d. Metered unbilled	476	9,926
e. Unmetered billed		
f. Total Accounted (5.4C+5.4D+5.4E)	193,803	2,384,469

WATER ASSESSMENTS		
a. Average monthly consumption/connection		20.38
b. Average per capita/day consumption		146 liters
c. Accounted water	$\frac{5.4 f}{5.2 c} \times 100$	74.01%
d. Revenue producing water	$\frac{5.4 c}{5.2 c} \times 100$	73.83%

VII. APPROVED BOARD RESOLUTIONS 2015

DATE	RESOLUTION NO.	TITLE
January 5, 2015	001 of 2015	Updating the signature specimen of the Board of Directors for the year 2015
January 12, 2015	002 of 2015	<p style="text-align: center;">APPROVING THE REQUEST FOR SUPPLEMENTAL BUDGET IN THE AMOUNT OF FOUR HUNDRED EIGHTY NINE THOUSAND NINE HUNDRED SIXTEEN AND 20/100 PESOS (₱ 489,916.20) FOR THE COST OF AUDIT SERVICES RENDERED BY THE AUDITORS OF THE COMMISSION ON AUDIT (COA) COVERING JANUARY 1, 2010 TO DECEMBER 31, 2013 AS REQUESTED BY THE COMMERCIAL AND FINANCE DIVISION</p>
	003 of 2015	<p style="text-align: center;">APPROVING THE REQUEST FOR SUPPLEMENTAL BUDGET IN THE AMOUNT OF ONE HUNDRED FIFTY THOUSAND SEVEN HUNDRED SEVENTY FIVE AND 14/100 PESOS (₱150,775.14) FOR THE COMPLETION OF CY 2014 PROGRAM OF WORKS AS REQUESTED BY THE OPERATIONS AND MAINTENANCE DIVISION</p>
	004 of 2015	<p style="text-align: center;">APPROVING THE ATTENDANCE OF THE DISTRICT'S BOARD OF DIRECTORS, GENERAL MANAGER, DIVISION HEADS AND THE RECORDING SECRETARY OF THE BOARD TO ATTEND THE PHILIPPINE ASSOCIATION OF WATER DISTRICT (PAWD) 36TH NATIONAL CONVENTION AT THE WATERFRONT LAHUG, CEBU CITY THIS FEBRUARY 3-5, 2015</p>
	005 of 2015	<p style="text-align: center;">APPROVING THE ATTENDANCE OF THE DISTRICT'S BOARD OF DIRECTORS, GENERAL MANAGER, DIVISION HEADS AND THE</p>

		<p>RECORDING SECRETARY OF THE BOARD OF DIRECTORS TO ATTEND THE PHILIPPINE WATER WORKS ASSOCIATION (PWWA), THE 3RD WATER PHILIPPINES EXPO AND CONFERENCE AT THE SMX CONVENTION CENTER IN PASAY CITY ON MARCH 25-27, 2015</p>
February 2, 2015	006 of 2015	<p>APPROVING THE REQUEST FOR SUPPLEMENTAL BUDGET IN THE AMOUNT OF THIRTY NINE THOUSAND PESOS (₱39,000.00) FOR THE ENGINE REPLACEMENT OF MUTICAB SJF586 WITH POW NO. 15-01-002 AS REQUESTED BY THE OPERATIONS AND MAINTENANCE DIVISION</p>
	006-A of 2015	<p>APPROVING THE REQUEST FOR SUPPLEMENTAL ANNUAL PROCUREMENT PLAN NO. 003 OF 2015 FOR ONE (1) UNIT ENGINE WITH TRANSMISSION AND LABOR IN THE AMOUNT OF THIRTY NINE THOUSAND PESOS (₱39,000.00) AS REQUESTED BY THE OPERATIONS AND MAINTENANCE DIVISION</p>
February 16, 2015	007 of 2015	<p>COMMITTING TO THE LOCAL WATER UTILITIES ADMINISTRATION (LWUA) TO PAY AN EARNEST AMOUNT OF FIVE HUNDRED THOUSAND PESOS (₱500,000.00) THIS COMING MARCH 2015 AND FIVE HUNDRED THOUSAND PESOS (₱500,000.00) PER MONTH THEREAFTER AS MONTHLY AMORTIZATION FOR THE BALAMBAN WATER DISTRICT'S LOAN</p>
	008-A of 2015	

		ENGAGING THE SERVICES OF ATTY. SARA LISA ALQUIZALAS ABELLA AS THE BALAMBAN WATER DISTRICT'S PRIVATE LEGAL RETAINER
March 2, 2015	008 of 2015	APPROVING THE GRIEVANCE MACHINERY OF THE BALAMBAN WATER DISTRICT AND ADOPTING ITS POLICIES AS STATED THEREIN
	009 of 2015	RETURNING TO THE ABUCAYAN MULTI-PURPOSE COOPERATIVE (AMPCO) THE ONE (1) UNT PUMP HOUSE THAT DIDN'T USE BY THE BALAMBAN WATER DISTRICT.
March 16, 2015	010 of 2015	APPROVING THE REQUEST FOR SUPPLEMENTAL ANNUAL PROCUREMENT PLAN NO. 002 OF 2015 FOR 1320LM 2" LATERAL LINE AT SAM-ANG CAMBUHAWE IN THE AMOUNT OF FOUR HUNDRED TEN THOUSAND SIXTY SIX AND 04/100 PESOS (₱410,066.04) REQUESTED BY THE OPERATIONS AND MAINTENANCE DIVISION
	011 of 2015	APPROVING THE REQUEST FOR SUPPLEMENTAL BUDGET IN THE AMOUNT OF FOUR HUNDRED TEN THOUSAND SIXTY SIX AND 04/100 PESOS (₱410,066.04) FOR THE INSTALLATION OF 1320LM 2" LATERAL LINE AT SAM-ANG, CAMBUHAWE AS REQUESTED BY THE OPERATIONS AND MAINTENANCE DIVISION
	012 of 2015	APPROVING THE REQUEST FOR SUPPLEMENTAL BUDGET IN THE AMOUNT OF FIVE THOUSAND FOUR AND 50/100 PESOS (₱5,004.50) FOR THE ABUCAYAN MULTIPURPOSE COOPERATIVE AS REQUESTED BY THE OPERATIONS AND MAINTENANCE DIVISION

	013 of 2015	<p style="text-align: center;">APPROVING THE REQUEST FOR SUPPLEMENTAL ANNUAL PROCUREMENT PLAN NO. 004 OF 2015 FOR ONE (1) UNIT GENERATOR SET IN THE AMOUNT OF FORTY THOUSAND PESOS (₱40,000.00) AS REQUESTED BY THE OPERATIONS AND MAINTENANCE DIVISION</p>
	014 of 2015	<p style="text-align: center;">APPROVING THE REQUEST FOR SUPPLEMENTAL BUDGET IN THE AMOUNT OF FORTY THOUSAND PESOS (₱40,000.00) FOR ONE (1) GENERATOR SET AS REQUESTED BY THE OPERATIONS AND MAINTENANCE DIVISION</p>
April 6, 2015	015 of 2015	<p style="text-align: center;">APPROVING THE REQUEST FOR SUPPLEMENTAL ANNUAL PROCUREMENT PLAN NO. 001 OF 2015 FOR THE EXPLORATION OF ANOTHER SOURCE IN THE AMOUNT OF ONE HUNDRED EIGHTEEN THOUSAND FIVE HUNDRED THIRTY SEVEN AND 75/100 PESOS (₱118,537.75) AS REQUESTED BY THE OPERATION AND MAINTENANCE DIVISION</p>
	016 of 2015	<p style="text-align: center;">APPROVING THE REQUEST FOR BUDGET REALIGNMENT IN THE AMOUNT OF ONE HUNDRED EIGHTEEN THOUSAND FIVE HUNDRED THIRTY SEVEN AND 75/100 PESOS (₱118,537.75)</p> <p style="text-align: center;">FOR THE EXPLORATION OF ANOTHER SOURCE AS REQUESTED BY THE OPERATION AND MAINTENANCE DIVISION</p>
	017 of 2015	<p style="text-align: center;">APPROVING THE REQUEST FOR SUPPLEMENTAL ANNUAL PROCUREMENT PLAN NO. 001 OF 2015 FOR ADDITIONAL PAPER LICENSSE AND OPERATING SYSTEM LICENSE IN</p>

		THE AMOUNT OF TWO HUNDRED FIVE THOUSAND FIVE HUNDRED PESOS (₱205,500.00) AS REQUESTED BY THE ADMINISTRATIVE DIVISION.
	018 of 2015	APPROVING THE REQUEST FOR BUDGET REALIGNMENT IN THE AMOUNT OF TWO HUNDRED FIVE THOUSAND FIVE HUNDRED PESOS (₱205,500.00) FOR ADDITIONAL PAPER LICENSE AND OPERATING SYSTEM LICENSE AS REQUESTED BY THE ADMINISTRATIVE DIVISION
	019 of 2015	APPROVING THE REQUEST FOR SUPPLEMENTAL ANNUAL PROCUREMENT PLAN NO. 001 OF 2015 FOR ADDITIONAL TEN (10) CART KYOCERA TONER IN THE AMOUNT OF TWENTY EIGHT THOUSAND PESOS (₱28,000.00) AS REQUESTED BY THE ADMINISTRATIVE DIVISION.
	020 of 2015	APPROVING THE REQUEST FOR BUDGET REALIGNMENT IN THE AMOUNT OF TWENTY EIGHT THOUSAND (₱28,000.00) FOR ADDITIONAL TEN (10) CART KYOCERA TONER AS REQUESTED BY THE ADMINISTRATIVE DIVISION
	021 of 2015	APPROVING THE REQUEST FOR SUPPLEMENTAL ANNUAL PROCUREMENT PLAN NO. 001 OF 2015 FOR ANTI-VIRUS SOFTWARE FOR 2015 IN THE AMOUNT OF THIRTY THOUSAND PESOS (₱30,000.00) AS REQUESTED BY THE ADMINISTRATIVE DIVISION.
	022 of 2015	APPROVING THE REQUEST FOR BUDGET REALIGNMENT IN THE AMOUNT OF THIRTY THOUSAND PESOS (₱30,000.00) FOR ANTI-

		VIRUS SOFTWARE 2015 AS REQUESTED BY THE ADMINISTRATIVE DIVISION
	023 of 2015	AUTHORIZING THE GENERAL MANAGER ENGR. DANTE B. NAVARRO TO SIGN THE CONTRACT OF SERVICE BETWEEN THE BALAMBAN WATER DISTRICT AND THE ALPHA DIAGNOSTIC CENTER REPRESENTED HEREIN BY ITS GENERAL MANAGER, MR. RUSSELL V. LEDESMA WHERE THE DISTRICT WISHES TO ACQUIRE ITS SERVICES AS A DULY LICENSED DRUG TESTING CENTER
	024 of 2015	REVERTED BACK THE PARCEL OF LAND KNOWN AS LOT NO. 3170 LOCATED AT PRENZA, BALAMBAN CEBU THAT WAS OWNED BY MS. MA. CRISTINA SAI LIM THAT WAS USED AS SITE FOR CONSTRUCTION OF A PRODUCTION WELL OF THE DISTRICT.
	025 of 2015	EXPRESSING THE BALAMBAN WATER DISTRICT'S GRATITUDE TO MA. CRISTIANA SAI LIM FOR LETTING THE DISTRICT USED THE FOUR (4) SQUARE METERS OF LOT NO. 3170 AS THE SITE FOR THE PRODUCTION WELL LOCATED AT PRENZA, BALAMBAN, CEBU
	026 of 2015	AUTHORIZING THE GENERAL MANAGER DANTE B. NAVARRO TO SIGN THE DEED OF DONATION, IN BEHALF OF THE BALAMBAN WATER DISTRICT, WITH BARANGAY LAMESA CONCERNING A PARCEL OF LOT DONATED TO THE BALAMBAN WATER DISTRICT BY THE BARANGAY

April 20, 2015	027 of 2015	AUTHORIZING THE MANAGEMENT THE RELEASE OF THE FINANCIAL STATEMENTS AND MONTHLY DATA SHEETS TO THE COMMISSION ON AUDIT WHENEVER REQUIRED
	028 of 2015	AUTHORIZING THE MANAGEMENT THE RELEASE OF THE FINANCIAL STATEMENTS, MONTHLY DATA SHEETS AND BACTERIOLOGICAL TEST TO THE LOCAL WATER UTILITIES ADMINISTRATION (LWUA) WHENEVER REQUIRED
May 4, 2015	029 of 2015	APPROVING THE REQUEST FOR SUPPLEMENTAL ANNUAL PROCUREMENT PLAN NO. 006 OF 2015 CONSUMABLE SUPPLIES FOR REPAIR AND MAINTENANCE OF PLUMBING AND ELECTRICAL SYSTEMS IN THE AMOUNT OF SIX HUNDRED NINETY FIVE THOUSAND EIGHT HUNDRED THIRTY FOUR AND 70/100 PESOS (₱695,834.70) AS REQUESTED BY THE OPERATIONS AND MAINTENANCE DIVISION
	030 of 2015	APPROVING THE REQUEST FOR SUPPLEMENTAL ANNUAL PROCUREMENT PLAN NO. 005 OF 2015 FOR THREE (3) LGT PIPE, GI 4" SCHED 40 AND THREE (3) PCS COUPLING, FRANCE 4" IN THE AMOUNT OF THIRTY THOUSAND ONE HUNDRED FORTY FIVE AND 50/100 PESOS (₱30,145.50) AS REQUESTED BY THE OPERATIONS AND MAINTENANCE DIVISION
	031 of 2015	APPROVING THE REQUEST FOR SUPPLEMENTAL APP NO. 002 2015 (ADMIN/GEN. SERVICE DIVISION) FOR THE TWO (2) LOT SWING DOOR ACCESSORIES IN THE AMOUNT OF TEN THOUSAND PESOS (₱10,000.00) AS REQUESTED BY THE ADMINISTRATIVE DIVISION

	032 of 2015	AUTHORIZING THE DISTRICT'S GENERAL MANAGER ENGR. DANTE B. NAVARRO TO SIGN THE CONTRACT OF SECURITY SERVICES BY AND BETWEEN THE BALAMBAN WATER DISTRICT AND BISDA SECURITY AGENCY
	ADDENDUM TO RESOLUTION NO. 30 – (3) – 2008	REQUESTING THE GENERAL MANAGER TO SUBMIT A MONTHLY WATER ANALYSIS RESULT TO SB COMMITTEE ON HEALTH, MAYOR'S OFFICE AND BALAMBAN DISTRICT HOSPITAL FOR THE SAME PURPOSE.
May 20, 2015	034 of 2015	AUTHORIZING THE DISTRICT'S GENERAL MANAGER ENGR. DANTE B. NAVARRO TO SIGN THE MEMORANDUM OF AGREEMENT BETWEEN THE BALAMBAN WATER DISTRICT AND UCPB SAVINGS BANK, INC.
	035 of 2015	AUTHORIZING THE DISTRICT'S GENERAL MANAGER ENGR. DANTE B. NAVARRO TO RELEASE THE FINANCIAL STATEMENT FOR THE YEAR 2014 FOR THE 201 ANNUAL SURVEY OF THE PHILIPPINE BUSINESS AND INDUSTRY BY THE PHILIPPINE STATISTICS AUTHORITY
June 10, 2015	036 of 2015	APPROVING THE CHANGE OF SPECIFICATION WITH AN ACCOUNT CODE OF 804 FROM AUXILLARY RELAY TO BELL REDUCER SST $\frac{3}{4}$" X $\frac{1}{2}$" WITH AN AMOUNT OF FIVE THOUSAND NINE HUNDRED FORTY PESOS (₱5,940.00) AS REQUESTED BY THE OPERATIONS AND MAINTENANCE DIVISION

	037 of 2015	APPROVING THE CHANGE OF SPECIFICATION WITH AN ACCOUNT CODE OF 803 FROM BALL VALVE 3" TO BUTTERFLY VALVE 6" WITH AN AMOUNT OF SEVEN THOUSAND FIVE HUNDRED EIGHTY THREE AND 55/100 PESOS (₱7,583.55) AS REQUESTED BY THE OPERATIONS AND MAINTENANCE DIVISION
	037-A of 2015	APPROVING THE REQUEST FOR SUPPLEMENTAL ANNUAL PROCUREMENT PLAN NO. 007 OF 2015 FOR THE BUTTERFLY VALVE 6"Ø AND BELL REDUCER SST ¾"X 1/2"Ø WITH AN AMOUNT OF THIRTEEN THOUSAND FIVE HUNDRED TWENTY THREE AND 55/100 PESOS (₱ 13,523.55) AS REQUESTED BY THE OPERATIONS AND MAINTENANCE DIVISION
	038 of 2015	APPROVING THE REQUEST FOR BUDGET REALIGNMENT IN THE AMOUNT OF TWENTY FIVE THOUSAND NINE HUNDRED SIXTY PESOS (₱25,960.00) FOR C5E-011 VISUAL STUDIO PROFESSIONAL 2013 OLP NL GOV ACTIVE AS REQUESTED BY THE ADMINISTRATIVE DIVISION
	038-A of 2015	APPROVING THE REQUEST FOR SUPPLEMENTAL ANNUAL PROCUREMENT PLAN NO. 003 OF 2015 FOR C5E-011 VISUAL STUDIO PROFESSIONAL 2013 OLP NL GOV ACTIVE WITH AN AMOUNT OF TWENTY FIVE THOUSAND NINE HUNDRED SIXTY PESOS (₱25,960.00) AS REQUESTED BY THE ADMINISTRATIVE DIVISION.
	039 of 2015	APPROVING THE CHANGE OF SPECIFICATION WITH AN ACCOUNT CODE OF 207 MP3 PLAYER/MP4 PLAYER/MULTIMEDIA PLAYER TO 1 TERA BYTE EXTERNAL HARD DRIVE WITH AN AMOUNT OF FOUR THOUSAND TWO HUNDRED

		PESOS (₱4,200.00) AS REQUESTED BY THE ADMINISTRATIVE DIVISION
	039-A of 2015	APPROVING THE REQUEST FOR SUPPLEMENTAL ANNUAL PROCUREMENT PLAN NO. 004 OF 2015 FOR 1 TERA BYTE EXTERNAL HARD DRIVE WITH AN AMOUNT OF FOUR THOUSAND TWO HUNDRED PESOS (₱4,200.00) AS REQUESTED BY THE ADMINISTRATIVE DIVISION
	040 of 2015	APPROVING THE REQUEST FOR BUDGET REALIGNMENT IN THE AMOUNT OF ONE HUNDRED FORTY FOUR THOUSAND ONE HUNDRED SIXTY PESOS (₱144,160.00) VARIOUS MATERIALS FOR POW NUMBER 15-06-006 AS REQUESTED BY THE OPERATIONS AND MAINTENANCE DIVISION
	041 of 2015	APPROVING THE REQUEST FOR BUDGET REALIGNMENT IN THE AMOUNT OF FORTY THREE THOUSAND SEVEN HUNDRED SEVENTY SEVEN PESOS (₱43,777.70) VARIOUS MATERIALS FOR POW NUMBER 15-06-006 AS REQUESTED BY THE OPERATIONS AND MAINTENANCE DIVISION
	041-A of 2015	APPROVING THE REQUEST FOR SUPPLEMENTAL ANNUAL PROCUREMENT PLAN NO. 008 OF 2015 FOR VARIOUS MATERIALS FOR POW NUMBER 15-06-006 WITH AN AMOUNT OF FIVE HUNDRED EIGHTY THREE THOUSAND EIGHT HUNDRED EIGHTY FOUR AND 90/100 PESOS (₱583,884.90) AS REQUESTED BY THE OPERATIONS AND MAINTENANCE DIVISION
	042 of 2015	APPROVING THE ATTENDANCE OF THE DISTRICT'S BOARD OF DIRECTORS, GENERAL MANAGER, DIVISION HEADS AND THE RECORDING SECRETARY OF THE BOARD TO ATTEND THE PHILWATER 2015 23RD PWWA INTERNATIONAL

		CONFERENCE AND EXHIBITION AT LIMKETKAI LUXE HOTEL CAGAYAN DE ORO CITY, PHILIPPINES THIS OCTOBER 21-24,2015
	043 of 2015	AUTHORIZING THE GENERAL MANAGER ENGR. DANTE B. NAVARRO TO SIGN THE RETAINERSHIP CONTRACT BETWEEN THE BALAMBAN WATER DISTRICT AND ATTY. SARALIZA ABELLA AS THE DISTRICT'S LEGAL COUNSEL
June 22, 2015	044 of 2015	APPROVING THE REQUEST FOR BUDGET REALIGNMENT IN THE AMOUNT OF ONE HUNDRED FORTY THOUSAND PESOS (₱140,000.00) FOR EMERGENCY WORKER/LABORER AS REQUESTED BY THE OPERATIONS AND MAINTENANCE DIVISION
	045 of 2015	AUTHORIZING THE DISTRICT'S GENERAL MANAGER ENGR. DANTE B. NAVARRO TO SIGN THE MEMORANDUM OF AGREEMENT BETWEEN THE LANDBANK OF THE PHILIPPINES AND THE BALAMBAN WATER DISTRICT FOR THE LANDBANK ELECTRONIC PAYMENT PORTAL (ePP)
July 6, 2015	046 of 2015	APPROVING THE REQUEST FOR BUDGET REALIGNMENT IN THE AMOUNT OF ONE HUNDRED FORTY THOUSAND PESOS (₱140,000.00) AS REQUESTED BY THE OPERATIONS AND MAINTENANCE DIVISION
	047 of 2015	APPROVING THE REQUEST FOR BUDGET REALIGNMENT IN THE AMOUNT OF ONE HUNDRED

		NINETY THOUSAND PESOS (₱190,000.00) AS REQUESTED BY THE COMMERCIAL AND FINANCE DIVISION
	048 of 2015	APPROVING THE REQUEST FOR BUDGET REALIGNMENT IN THE AMOUNT OF ONE HUNDRED NINETY THOUSAND PESOS (₱190,000.00) AS REQUESTED BY THE ADMINISTRATIVE DIVISION
	049 of 2015	APPROVING THE REQUEST FOR SUPPLEMENTAL APP NO. 009 OF 2015 FOR 10 KVA SINGLE PHASE POWER SUPPLY 240V WITH AN AMOUNT OF THREE THOUSAND THREE HUNDRED TWENTY TWO PESOS (₱3,322.50) AS REQUESTED BY THE OPERATIONS AND MAINTENANCE DIVISION
July 20, 2015	050 of 2015	AUTHORIZING THE GENERAL MANAGER ENGR. DANTE B. NAVARRO TO REALIGNED THE FUNDS FROM THE BOARD OF DIRECTORS SEMINAR BUDGET WITH AN ACCOUNT CODE OF 767 (ADMINISTRATIVE DIVISION) TO OPERATIONS AND MANTENANCE DIVISION FOR POW NO. 15-07-008 AND POW NO. 15-07-007
	050-A of 2015	APPROVING THE SUPPLEMENTAL ANNUAL PROCUREMENT PLAN NO. 011 OF 2015 FOR POW 15-07-008 1800 LM 2"Ø PIPELINE REHABILITATION AT CANSOMOROY IN THE AMOUNT OF FOUR HUNDRED SIXTY FIVE

		<p>THOUSAND NINE HUNDRED TWENTY EIGHT AND 50/100 PESOS (₱465,928.50) AS REQUESTED BY THE OPERATIONS AND MAINTENANCE DIVISION</p>
	051 of 2015	<p>APPROVING THE REQUEST FOR BUDGET REALIGNMENT IN THE AMOUNT OF ONE HUNDRED EIGHTY THREE THOUSAND ONE HUNDRED EIGHTY THREE AND 94/100 PESOS (₱183,183.94) AS REQUESTED BY THE OPERATIONS AND MAINTENANCE DIVISION</p>
	052-A of 2015	<p>APPROVING THE SUPPLEMENTAL ANNUAL PROCUREMENT PLAN NO. 010 OF 2015 FOR POW 15-07-007 IN THE AMOUNT OF ONE HUNDRED EIGHTY THREE THOUSAND ONE HUNDRED EIGHTY THREE AND 94/100 PESOS (₱183,183.94) AS REQUESTED BY THE OPERATIONS AND MAINTENANCE DIVISION</p>
	052 of 2015	<p>APPROVING THE REQUEST FOR BUDGET REALIGNMENT IN THE AMOUNT OF FOUR HUNDRED SIXTY FIVE THOUSAND NINE HUNDRED TWENTY EIGHT AND 50/100 PESOS (₱465,928.50) AS REQUESTED BY THE OPERATIONS AND MAINTENANCE DIVISION</p>
August 3, 2015	053 of 2015	<p>INFORMING LAND BANK OF THE PHILIPPINES, TOLEDO BRANCH, WITH AN ACCOUNT NUMBER OF 3642-1005-55 OF THE CHANGE OF BANK SIGNATORIES OF THE BALAMBAN WATER DISTRICT (BWD) ACCOUNT FROM ENGR. DANTE B. NAVARRO AND KATHLEEN R. ENGLIS TO ENGR. DANTE B. NAVARRO AND LAIZANIEL F. RALLOS</p>

	054 of 2015	INFORMING RIZAL COMMERCIAL BANKING CORPORATION (RCBC), BALAMBAN BRANCH, WITH AN ACCOUNT NUMBER OF 7590200063 OF THE CHANGE OF BANK SIGNATORIES OF THE BALAMBAN WATER DISTRICT (BWD) ACCOUNT FROM ENGR. DANTE B. NAVARRO AND KATHLEEN R. ENGLIS TO ENGR. DANTE B. NAVARRO AND LAIZANIEL F. RALLOS
	055 of 2015	APPROVING THE OUTSIDE BACK COVER SPACE ADVERTISEMENT OF BALAMBAN WATER DISTRICT (BWD) AMOUNTING TO TWENTY THOUSAND PESOS (P20,000.00) FOR THE TOWN FIESTA 2015 SOUVENIR PROGRAM IN HONOR OF ST. FRANCIS OF ASSISI.
	056 of 2015	INFORMING LAND BANK OF THE PHILIPPINES (RESERVE FUND), TOLEDO BRANCH, WITH AN ACCOUNT NUMBER OF 3641-0011-03 OF THE CHANGE OF BANK SIGNATORIES OF THE BALAMBAN WATER DISTRICT (BWD) ACCOUNT FROM ENGR. DANTE B. NAVARRO AND KATHLEEN R. ENGLIS TO ENGR. DANTE B. NAVARRO AND LAIZANIEL F. RALLOS
August 17, 2015	057 of 2015	APPROVING THE REQUEST FOR BUDGET REALIGNMENT FOR POW # 15-08-009 IN THE AMOUNT OF ONE HUNDRED TWENTY NINE THOUSAND THREE HUNDRED SEVENTY SEVEN AND 36/100 PESOS (P129,377.36) AS REQUESTED BY THE OPERATIONS AND MAINTENANCE DIVISION
	058 of 2015	APPROVING THE SUPPLEMENTAL ANNUAL PROCUREMENT PLAN (APP) NO. 013, OF 2015 FOR POW # 15-08-009 IN THE AMOUNT OF ONE HUNDRED TWENTY NINE THOUSAND THREE

		HUNDRED SEVENTY SEVEN AND 36/100 PESOS (₱129,377.36) AS REQUESTED BY THE OPERATIONS AND MAINTENANCE DIVISION
September 21, 2015	059 of 2015	ADOPTING THE MEMORANDUM OF AGREEMENT FROM CITY SAVINGS BANK ON THE SALARY LOAN THEY OFFERED APPLICABLE TO ALL QUALIFIED EMPLOYEES OF THE BALAMBAN WATER DISTRICT
	060 of 2015	APPROVING THE REQUEST FOR CHANGE OF SPECIFICATIONS FROM EIGHTY (80) PIECES PE ADAPTOR 1 1/2" TO ONE (1) PIECE AIR RELEASE VALVE 1" METAL IN THE AMOUNT OF EIGHTEEN THOUSAND PESOS (₱18,000.00) AS REQUESTED BY THE OPERATIONS AND MAINTENANCE DIVISION
	061 of 2015	APPROVING THE SUPPLEMENTAL ANNUAL PROCUREMENT PLAN (APP) NO. 014, OF 2015 FOR AIR RELEASE VALVE 1" METAL IN THE AMOUNT OF EIGHTEEN THOUSAND PESOS (₱18,000.00) AS REQUESTED BY THE OPERATIONS AND MAINTENANCE DIVISION
	062 of 2015	APPROVING THE REQUEST FOR CHANGE OF SPECIFICATIONS FROM EIGHTY (80) PIECES PE ADAPTOR 1 1/2" TO FOUR (4) PIECES GI NIPPLE 1 1/2" X 2" AND SIXTY (60) METERS P.E. PIPE 1 1/2" IN THE AMOUNT OF SEVEN THOUSAND SIXTY PESOS (₱7,060.00) AS REQUESTED BY THE OPERATIONS AND MAINTENANCE DIVISION
	063 of 2015	APPROVING THE SUPPLEMENTAL ANNUAL PROCUREMENT PLAN (APP) NO. 015, OF 2015 FOR EIGHTY (80) PIECES PE ADAPTOR 1 1/2" TO FOUR (4) PIECES GI NIPPLE 1 1/2" X 2" AND SIXTY

		(60) METERS P.E. PIPE 1 1/2" IN THE AMOUNT OF SEVEN THOUSAND SIXTY PESOS (₱7,060.00) AS REQUESTED BY THE OPERATIONS AND MAINTENANCE DIVISION
	064 of 2015	APPROVING THE REQUEST FOR BUDGET REALIGNMENT FOR POW # 15-09-010 IN THE AMOUNT OF FORTY TWO THOUSAND SIX HUNDRED TWENTY SEVEN AND 10/100 PESOS (₱42,627.10) AS REQUESTED BY THE OPERATIONS AND MAINTENANCE DIVISION
	065 of 2015	APPROVING THE SUPPLEMENTAL ANNUAL PROCUREMENT PLAN (APP) NO. 015, OF 2015 FOR POW # 15-09-010 IN THE AMOUNT OF FORTY TWO THOUSAND SIX HUNDRED TWENTY SEVEN AND 10/100 PESOS (₱42,627.10) AS REQUESTED BY THE OPERATIONS AND MAINTENANCE DIVISION
October 5, 2015	066 of 2015	APPROVING THE REQUEST FOR CHANGE OF SPECIFICATIONS FROM NINE (9) PIECES BEARING TO ONE (1) PIECE IMPELLER, MODEL NO. 200 RSPA IN THE AMOUNT THREE THOUSAND THREE HUNDRED (₱3,300.00) AS REQUESTED BY THE OPERATIONS AND MAINTENANCE DIVISION
	067 of 2015	APPROVING THE SUPPLEMENTAL ANNUAL PROCUREMENT PLAN (APP) NO. 017, OF 2015 FOR ONE (1) PIECE IMPELLER, MODEL NO. 200 RSPA IN THE AMOUNT THREE THOUSAND THREE HUNDRED (₱3,300.00) AS REQUESTED BY THE OPERATIONS AND MAINTENANCE DIVISION

	068 of 2015	APPROVING THE REQUEST FOR CHANGE OF SPECIFICATIONS FROM TWO (2) PIECES GATE VALVE 1 ½ TO ONE (1) PIECE FLEXIBLE RUBBER COUPLING, O FLEX IN THE AMOUNT OF TWO THOUSAND FIVE HUNDRED FORTY ONE PESOS (₱2,541.00) AS REQUESTED BY THE OPERATIONS AND MAINTENANCE DIVISION
	069 of 2015	APPROVING THE SUPPLEMENTAL ANNUAL PROCUREMENT PLAN (APP) NO. 018, OF 2015 FOR ONE (1) PIECE FLEXIBLE RUBBER COUPLING, O FLEX IN THE AMOUNT OF TWO THOUSAND FIVE HUNDRED FORTY ONE PESOS (₱2,541.00) AS REQUESTED BY THE OPERATIONS AND MAINTENANCE DIVISION
	070 of 2015	APPROVING THE REQUEST FOR CHANGE OF SPECIFICATIONS FROM FIVE (5) PIECES GATE VALVE 1 1/2" TO TWO (2) PIECES CI SLEEVE TYPE COUPLING, 8" PVC-PVC IN THE AMOUNT OF EIGHT THOUSAND FOUR HUNDRED PESOS (₱8,400.00) AS REQUESTED BY THE OPERATIONS AND MAINTENANCE DIVISION
	071 of 2015	APPROVING THE SUPPLEMENTAL ANNUAL PROCUREMENT PLAN (APP) NO. 019, OF 2015 FOR TWO (2) PIECES CI SLEEVE TYPE COUPLING, 8" PVC-PVC IN THE AMOUNT OF EIGHT THOUSAND FOUR HUNDRED PESOS (₱8,400.00) AS REQUESTED BY THE OPERATIONS AND MAINTENANCE DIVISION
	072 of 2015	APPROVING THE REQUEST FOR BUDGET REALIGNMENT IN THE AMOUNT OF TWENTY THOUSAND ONE HUNDRED FORTY PESOS (₱20,140.00) FOR VARIOUS ITEMS AS REQUESTED

		BY THE OPERATIONS AND MAINTENANCE DIVISION
	073 of 2015	APPROVING THE SUPPLEMENTAL ANNUAL PROCUREMENT PLAN (APP) NO. 019, OF 2015 FOR REALIGNMENT IN THE AMOUNT OF TWENTY THOUSAND ONE HUNDRED FORTY PESOS (₱20,140.00) FOR VARIOUS ITEMS AS REQUESTED BY THE OPERATIONS AND MAINTENANCE DIVISION
	074 of 2015	APPROVING THE REQUEST FOR CHANGE OF SPECIFICATIONS FROM TWO (2) PIECES GATE VALVE 1 1/2" TO FIFTY (50) PIECES TERMINAL LUGS FOR AWG#1 ROUND TYPE IN THE AMOUNT OF TWO THOUSAND ONE HUNDRED FIFTY THREE PESOS (₱2,153.00) AS REQUESTED BY THE OPERATIONS AND MAINTENANCE DIVISION
	075 of 2015	APPROVING THE SUPPLEMENTAL ANNUAL PROCUREMENT PLAN (APP) NO. 019, OF 2015 FOR FIFTY (50) PIECES TERMINAL LUGS FOR AWG#1 ROUND TYPE IN THE AMOUNT OF TWO THOUSAND ONE HUNDRED FIFTY THREE PESOS (₱2,153.00) AS REQUESTED BY THE OPERATIONS AND MAINTENANCE DIVISION
	076 of 2015	AUTHORIZING THE GENERAL MANAGER ENGR. DANTE B. NAVARRO TO SIGN IN BEHALF OF THE BALAMBAN WATER DISTRICT THE MEMORANDUM OF AGREEMENT BETWEEN THE LANDBANK OF THE PHILIPPINES ON THEIR DEPOSIT PICK-UP AND PAYROLL DELIVERY SERVICE

	077 of 2015	AUTHORIZING THE GENERAL MANAGER ENGR. DANTE B. NAVARRO TO FACILITATE THE SUBMISSION OF AN APPLICATION AND SERVICE CONTRACT BY VARIOUS BARANGAYS IN BALAMBAN, CEBU, CLAIMING ENTITLEMENT TO FREE WATER SERVICE OF THE DISTRICT, AND TO THEREAFTER, EXECUTE A COOPERATION AGREEMENT WITH THEM, TO CONTINUE THE IMPLEMENTATION OF THE EXISTING PROJECTS OF THE DISTRICT
October 19, 2015	078 of 2015	APPROVING THE REQUEST FOR CHANGE OF SPECIFICATIONS FROM 1 PC MULTICAB RIM 155-80 R12 REPLACEMENT/REPAIR OF BEARINGS, RIMS AND WHEELS TO VARIOUS MATERIALS IN THE AMOUNT OF SEVENTEEN THOUSAND NINE HUNDRED FORTY FIVE PESOS (₱17,945.00) AS REQUESTED BY THE OPERATIONS AND MAINTENANCE DIVISION
	079 of 2015	APPROVING THE SUPPLEMENTAL ANNUAL PROCUREMENT PLAN (APP) NO. 022, OF 2015 FOR VARIOUS MATERIALS IN THE AMOUNT OF SEVENTEEN THOUSAND NINE HUNDRED FORTY FIVE PESOS (₱17,945.00) AS REQUESTED BY THE OPERATIONS AND MAINTENANCE DIVISION
November 9, 2015	080 of 2015	APPROVING THE REQUEST FOR BUDGET REALIGNMENT FOR CONSTRUCTION MATERIALS IN THE AMOUNT OF FIFTEEN THOUSAND EIGHT HUNDRED SIXTY PESOS (₱15,860.00) AS REQUESTED BY THE OPERATIONS AND MAINTENANCE DIVISION
	081 of 2015	APPROVING THE SUPPLEMENTAL ANNUAL PROCUREMENT PLAN (APP) NO. 026, OF 2015 FOR

		VARIOUS MATERIALS IN THE AMOUNT OF FIFTEEN THOUSAND EIGHT HUNDRED SIXTY PESOS (₱15,860.00) AS REQUESTED BY THE OPERATIONS AND MAINTENANCE DIVISION
	082 of 2015	APPROVING THE REQUEST FOR BUDGET REALIGNMENT FOR 1 SET IMPELLER WITH GUIDE VANE MODEL NO. 200 RSPA IN THE AMOUNT OF NINETEEN THOUSAND ONE HUNDRED TWENTY SEVEN PESOS (₱19,127.00) AS REQUESTED BY THE OPERATIONS AND MAINTENANCE DIVISION
	083 of 2015	APPROVING THE SUPPLEMENTAL ANNUAL PROCUREMENT PLAN (APP) NO. 023, OF 2015 FOR 1 SET IMPELLER WITH GUIDE VANE MODEL NO. 200 RSPA IN THE AMOUNT OF NINETEEN THOUSAND ONE HUNDRED TWENTY SEVEN PESOS (₱19,127.00) AS REQUESTED BY THE OPERATIONS AND MAINTENANCE DIVISION
	084 of 2015	REQUESTING LANDBANK OF THE PHILIPPINES CEBU CAPITOL BRANCH TO REACTIVATE THE BALAMBAN WATER DISTRICT JOINT SAVINGS ACCOUNT WITH THE LOCAL WATER UTILITIES ADMINISTRATION REPRESENTED BY ENRIQUE O. GITA, DEPARTMENT MANAGER WDDD FOR BICOL AND VISAYAS IN COMPLIANCE WITH THE LOAN CONTRACT
	085 of 2015	APPROVING THE CY 2016 BUDGET OF THE BALAMBAN WATER DISTRICT IN THE AMOUNT OF SEVENTY EIGHT MILLION NINE HUNDRED FIFTY TWO THOUSAND THIRTY FIVE AND 73/100 PESOS ONLY (₱78,952,035.73)
November 23, 2015	086 of 2015	APPROVING THE REQUEST FOR CHANGE OF SPECIFICATION 1 PC 25HP PUMP AND MOTOR TO 1 PC VERTICAL MULTI-STAGE CENTRIFUGAL

		PUMP COUPLED WITH 5.5 (4KW) ELECTRIC MOTOR IN THE AMOUNT OF SEVENTY THOUSAND PESOS (₱70,000.00) AS REQUESTED BY THE OPERATIONS AND MAINTENANCE DIVISION
	087 of 2015	APPROVING THE SUPPLEMENTAL ANNUAL PROCUREMENT PLAN (APP) NO. 026, OF 2015 FOR TO 1 PC VERTICAL MULTI-STAGE CENTRIFUGAL PUMP COUPLED WITH 5.5 (4KW) ELECTRIC MOTOR IN THE AMOUNT OF SEVENTY THOUSAND PESOS (₱70,000.00) AS REQUESTED BY THE OPERATIONS AND MAINTENANCE DIVISION
	088 of 2015	REQUESTING LOCAL WATER UTILITIES ADMINISTRATION (LWUA) FOR THE APPROVAL OF THE WATER RATES OF THE BALAMBAN WATER DISTRICT
	089 of 2015	AUTHORIZING THE DISTRICT'S GENERAL MANAGER ENGR. DANTE B. NAVARRO TO SIGN IN BEHALF OF THE DISTRICT THE MEMORANDUM OF AGREEMENT FOR FREE WATER SERVICES BETWEEN THE BALAMBAN WATER DISTRICT AND BARANGAY SING-SING, BALAMBAN CEBU
	090 of 2015	AUTHORIZING THE DISTRICT'S GENERAL MANAGER ENGR. DANTE B. NAVARRO TO SIGN IN BEHALF OF THE DISTRICT THE MEMORANDUM OF AGREEMENT FOR FREE WATER SERVICES BETWEEN THE BALAMBAN WATER DISTRICT AND BARANGAY CANTUOD, BALAMBAN CEBU
	091 of 2015	AUTHORIZING THE DISTRICT'S GENERAL MANAGER ENGR. DANTE B. NAVARRO TO SIGN IN BEHALF OF THE DISTRICT THE MEMORANDUM OF AGREEMENT FOR FREE WATER SERVICES

		BETWEEN THE BALAMBAN WATER DISTRICT AND BARANGAY ABUCAYAN, BALAMBAN CEBU
	092 of 2015	APPROVING THE COMMITTEE ON DECORUM AND INVESTIGATION OF SEXUAL HARASSMENT CASES AND ADOPTING ITS POLICIES AS STATED THEREIN
	093 of 2015	APPROVING THE PROGRAM ON AWARDS AND INCENTIVES FOR SERVICE EXCELLENCE AND ADOPTING ITS POLICIES AS STATED THEREIN
December 23, 2015	094 of 2015	APPROVING THE REQUEST FOR BUDGET REALIGNMENT IN THE AMOUNT OF ONE MILLION ONE HUNDRED THOUSAND PESOS (₱1,100,000.00) FOR THE PAYMENT OF THE CEBECO BILL AS REQUESTED BY THE OPERATIONS AND MAINTENANCE DIVISION